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August 12, 2021

AUG 1 6 2021

Mr. Brian J. Wagner President National Association of Postal Supervisors 1727 King Street, Suite 400 Alexandria, VA 22314-2753

Dear Mr. Wagner:

As a matter of general interest, the Postal Service will be piloting the Mobile Delivery Device (MDD) and Mobile Delivery Device - Technical Refresh (MDD-TR) as replacement devices for the Time and Attendance Collections System (TACS) on the Hyper Electronic Badge Reader (HEBR).

A Time Collection Application is being developed to provide the Postal Service with capabilities equivalent to those on the existing aging HEBR units. The Time Collection Application will be deployed on MDD/MDD-TR handheld devices. Employees will record their timekeeping entries (clock rings) into TACS via this application. These devices will be designed to function the same as the existing HEBR units with timekeeping rules and clock ring collection.

This pilot will confirm whether the Time Collection Application will function as designed, thereby enabling carriers to perform all required work time entries (clock rings) using the MDD/MDD-TR devices and ensure all entries are properly transmitted and recorded in TACS.

The pilot has been tentatively scheduled for the East Lamar Station (38114) and DeSoto Station (38103) in Memphis Tennessee as follows:

#### City Carriers

•	Training Staff for Pilot	8/23/21	8/27/21
•	Conduct Phase 1 Pilot	8/30/21	11/19/21
•	Document Findings	11/22/21	11/30/21

Enclosed is the draft training material that will be used in these pilot sites.

Please contact Bruce Nicholson at extension 7773, if you have questions concerning this matter.

Sincerely,

David E. Mills Director

Labor Relations Policies and Programs

Enclosure

475 L'ENFANT PLAZA SW WASHINGTON DC 20260-4101 WWW.USPS.COM



### **Timecard Tracking for City Carriers**

#### Background

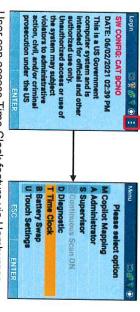
projections have the supply of HEBRs being exhausted in FY2021. The HEBRs are over 25 years old, are failing, and some replacement parts are no longer available. Current The vendor that supplied Hyper Electronic Badge Readers (HEBR) went out of business in August of 2018.

#### Changes on MDD

requests carrier to enter the operation ID, and the scanner will provide a list for them to select from. For other suppress "Out for Lunch" and "Return from Lunch", until a RETURN2DU is scanned. Ring type "Move" ring types operation ID is not mandatory. Lunch, Move and End Tour. Once DEPART2ROUTE scan is performed, the scanner will automatically the rings. Five different clock rings are available for carriers to use: Begin Tour, Out for Lunch, Return from combination "Red" +"K" on MDDs or hamburger menu on TRs. Carriers must scan their badge prior to record the TACS application. City carriers can access to Time Keeping workflow via On Street menu or by hot key MDD Application is modified to accept City Carriers clock rings so that the City Carriers time can be posted in

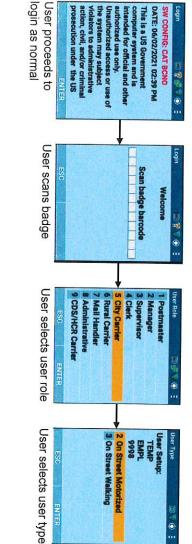


# Timecard Tracking for City Carriers Log In



User can access Time Clock feature via Hamburger Menu (Top right corner red box) without having to login on MDD TR scanners. And using key combination RED +K to access Time Clock on MDD.





Select Route:

ser Profile Setup

0

Confirm Route Setup

Route: 7220C002 Zip: 97220 Route Type: City Route#: 002

A Accountables Delivery
Report
P Package Lookahead

H Prepaid Acceptance
D Database info

Text Messages

Street Menu

1 Scan Route Barcode 2 97220 City Rt. 002 E Enter Route Number

available to City related routes defined on the

Time Clock feature display as T. Time Clock and can access via short cut with letter

User selects route type Note: Time Clock feature currently only

setup

User confirms profile

N Moved Left no Address

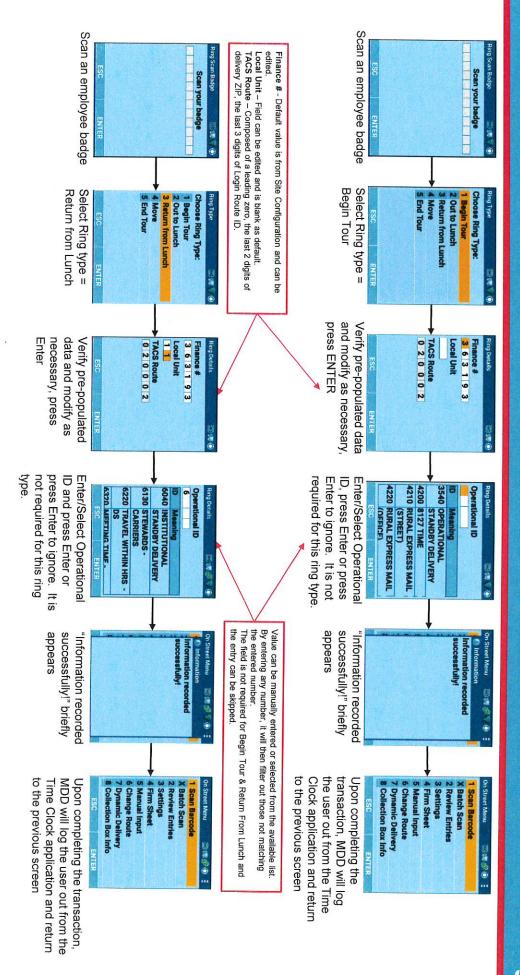
Time Clock

Load Truck

table above

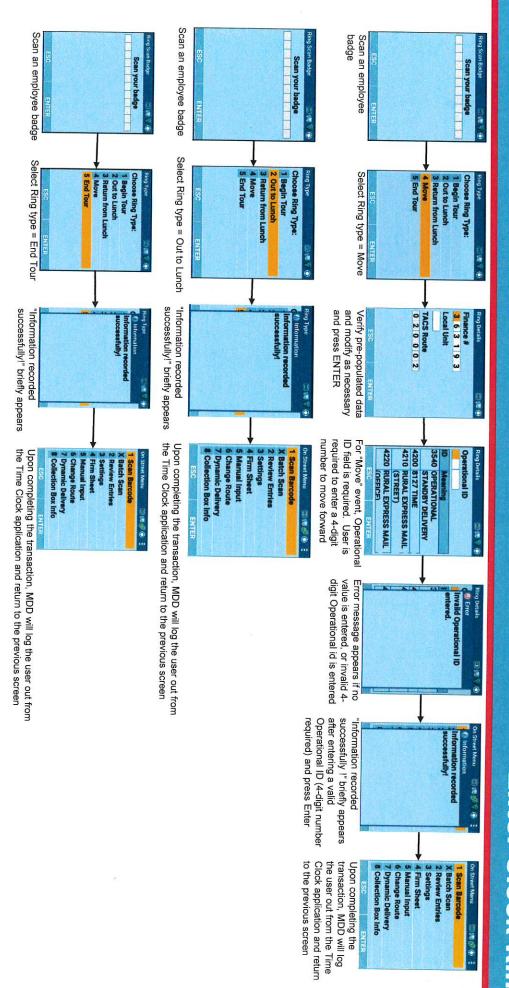


# Timecard Tracking for City Carriers Enter Clock Ring





# Timecard Tracking for City Carriers Enter Clock Ring





#### Dynamic Display Ring Menu when Scanning Depart2Route and Return2DU Timecard Tracking for City Carriers

