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LABOR RELATIONS



December 16, 2021

Mr. Ivan Butts
National Association of Postal
Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Mr. Butts:

As a matter of general interest, the Postal Service is reducing the time-to-test period for certain exams in order to expedite the filling of vacant positions. This change will still allow candidates sufficient time to complete any required examination. The change applies to both external and in-service examinations, as listed below:

Exam	Exam Format	Current Time-to-Test	New Time-to-Test
Exam 251 Automotive Body & Fender Repair/Painting	Online	7 days	3 days
Exam 710/720/725/731 Clerical	Proctored	14 days	7 days
Exam 712/713 Typing	Proctored	14 days	7 days
Exam 714 Data Entry	Proctored	14 days	7 days
Exam 715 Markup Clerk	Proctored	14 days	7 days
Exam 718 Computer Skills	Proctored	14 days	7 days
Exam 916 Custodian	Proctored	14 days	7 days
Exam 943/944/945 Automotive Mechanic	Proctored	14 days	7 days

The change is scheduled to take place on January 23, 2022. In preparation for this change, there will be a two-week black-out period, from January 7 through January 22 when these examinations will not be initiated.

If you have any questions on this matter, please contact Bruce Nicholson at extension 7773.

Sincerely,

David E. Mills
Director
Labor Relations Policies and Programs