



September 1, 2020

OFFICERS

SUBJECT: Telework Contingency Policy Extension

The Telework Contingency Policy set forth in the Postmaster General's memorandum of March 17, will be further extended until at least November 16. We will continue to review this policy every 45 days, until it is determined that conditions caused by COVID-19 no longer warrant it. The overall Postal Service telework policy is actively being reviewed and redesigned with our "Future of Work" strategies. Sufficient advance notice will be provided once any policy modification determinations are made.

Telework for bargaining unit employees will be governed by the current Memoranda of Understanding (MOUs) on telework. Any modification to the existing bargaining unit telework MOUs will be determined through negotiation with our union partners. The purpose of the Telework Contingency policy, as extended, is to promote social distancing where telework is practical within the organization to the extent possible to limit the spread or re-occurrence of COVID 19.

All Officers and Managers must continue to promote all social distancing strategies within their facilities where operations determine that teleworking is not feasible because employees need to be physically present for work. Social distancing and the use of protective face coverings consistent with our policies should be monitored closely.

If you have any questions, please contact Joseph R. Bruce, Director, National Human Resources, at joseph.r.bruce@usps.gov.

A handwritten signature in black ink, appearing to read "Isaac S. Cronkhite".

Isaac S. Cronkhite