



January 7, 2020

Mr. Brian J. Wagner
President
National Association
of Postal Supervisors
1727 King Street Suite 400
Alexandria, VA 22314-2753

Dear Brian:

As a matter of information, the Postal Service plans to replace the current Excel based Job Posting Request process with a web based eCareer Job Posting Request (eJPR) application. This enhancement will streamline the current process when requesting to hire external bargaining unit and Postmaster Relief positions.

The web based request application will include drop down selections and auto population of certain required fields which will reduce potential errors. In addition, this application will provide improved visibility throughout the job posting request process to allow step-by-step status updates of the request. The job posting request process has not changed, only the tools used to make the request.

The Postal Service plans to implement this change on Monday, January 13, 2020. Webinars will be provided to Area and District Local Services personnel prior to the launch of this application.

Please contact Phong Quang at extension 2857 if you wish to discuss or if you have questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce A. Nicholson".

Bruce A. Nicholson
Manager
Labor Relations Policy Administration