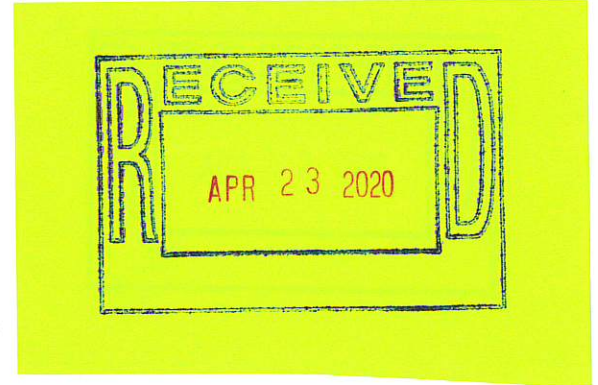




April 17, 2020

Mr. Brian J. Wagner
President
National Association
of Postal Supervisors
1727 King Street Suite 400
Alexandria, VA 22314-2753



Dear Brian:

Following consultation with you, the Postal Service has decided to implement a temporary modification to Handbook EL-312, *Employment and Placement*, Section 743.15, *120-Calendar-Day Time Limit on Higher-Level Temporary Assignments*.

Handbook EL-312, Section 743.15 currently limits an employee serving on a higher-level temporary assignment to a vacant position to no more than 120 calendar days if the employee could become or is a potential candidate for the vacant position.

This temporary modification provides an exception to individuals currently serving in a higher-level temporary assignment that have not yet exceeded the 120-calendar-day time limit. Individuals meeting this criteria may continue in these temporary assignments through July 16, 2020 and will remain eligible for placement into these vacant positions.

The purpose of this modification is to support continuation of operations as part as the response to COVID-19 by minimizing the transition of individuals from those temporary assignments and not at the detriment of those individuals interested in becoming potential candidates for those positions.

Please contact me if you have any questions concerning this matter.

Sincerely,

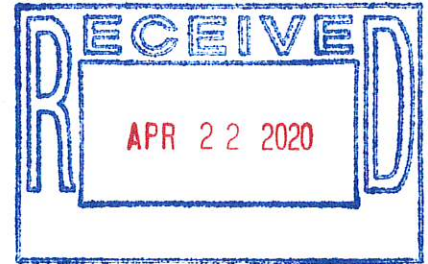
A handwritten signature in blue ink, appearing to read "Bruce A. Nicholson".

Bruce A. Nicholson
Manager
Labor Relations Policy Administration

LINDA DECARLO
ACTING VICE PRESIDENT
EMPLOYEE RESOURCE MANAGEMENT



April 21, 2020



MANAGERS, HUMAN RESOURCES (AREA)
MANAGERS, HUMAN RESOURCES (DISTRICT)

SUBJECT: Temporary Change to Handbook EL-312, Employment and Placement,
Section 743.15, 120-Calendar Day Time Limit on Higher-Level Temporary
Assignments

Effective April 17, the policy found in Handbook EL-312, Employment and Placement, Section 743.15, concerning the time limit on higher-level temporary assignments (details) will be temporarily modified through Thursday, July 16, or otherwise notified.

Section 743.15, currently limits an employee serving on a higher-level temporary assignment (detail) to a vacant position to no more than 120 calendar days, if the employee on the temporary assignment could become, or is a potential candidate, for the vacant position.

To support continuation of operations as part of the response to COVID-19, a temporary modification to this provision has been established to provide an exception to individuals currently in a higher-level temporary assignment (detail) **and** have not yet met the 120 calendar day limit. Those individuals that meet this criteria may remain in the current higher-level, temporary assignment through July 16 and also be eligible to become or remain a potential candidate for the vacant position during this period.

This temporary modification does not apply to individuals that have already exceeded the 120 calendar day limit. All other policies as stated in EL-312 subchapter 75 are still in effect.

If you have questions, please contact Kim Clark, Acting Director National Human Resources at 202-400-4058 or khclark@usps.gov.

Linda DeCarlo

Linda DeCarlo