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DEC 23 2021

LABOR RELATIONS



December 21, 2021

Mr. Ivan Butts
President
National Association of Postal
Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Mr. Butts:

As a matter of general interest, the Postal Service has changed the "Local Weather Delay" scan (event code 57) to a stop-the-clock scan. Previously, offices with extreme weather events performed a "Local Weather Delay" scan followed by a "No access or Business Closed" scan to stop-the-clock. As a result, employees were making two scans on impacted mail pieces.

As of December 19, the "Local Weather Delay" scan will be changed to a stop the clock scan. This scan should only be used when there is extreme weather that prohibits delivery in a particular area and routes cannot leave the office.

When the mail piece is scanned "Local Weather Delay," the customer will be notified via Product Tracking and Reporting (PTR). The notification will state, "We were unable to attempt delivery of your item on DATE at TIME in CITY, STATE, ZIP CODE due to hazardous or unsafe weather conditions. Your item will go out for delivery on the next business day as conditions permit."

Enclosed please find a copy of the standard work instructions and placard which is being distributed to all delivery units.

If you have any questions on this matter, please contact Bruce Nicholson at extension 7773.

Sincerely,


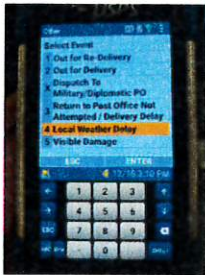


A handwritten signature in blue ink, appearing to read "David E. Mills", with a stylized flourish extending to the right.

David E. Mills
Director
Labor Relations Policies and Programs

Enclosure

Standard Work: Weather Delay



Visual	Important Steps	Key Points
	<ol style="list-style-type: none"> 1. When routes cannot leave the post office due to extreme weather events. Scan all parcels Arrival at Unit (AAU) then go to step 3 2. When the carrier is impacted by inclement weather while delivering mail and cannot continue, a supervisor or manager must provide verbal authorization for the carrier to use the Local Weather Delay scan. Once approved go to step 3 	<ul style="list-style-type: none"> • The supervisor/manager segregates the parcels which are impacted by the weather delay • The supervisor/manager must authorize use of the scan when the carrier is on the route • Parcels that can be attempted or delivered must be taken out for delivery
	<ol style="list-style-type: none"> 3. Use the Mobile Delivery Device Technical Refresh (MDD-TR) <ul style="list-style-type: none"> • Scan the barcode (hit enter) • Select 'Other' to display the menu with 'Local Weather Delay' • Scan identified parcels as 4 - 'Local Weather Delay' 	<ul style="list-style-type: none"> • This scan is a stop the clock (STC) • When the package is scanned "Local Weather Delay", customers will be notified via Product Tracking and Reporting (PTR) "We were unable to attempt delivery of your item on DATE at TIME in CITY, STATE ZIPCODE due to hazardous or unsafe weather conditions. Your item will go out for delivery on the next business day as conditions permit" • This is PTR event code 57
	<ol style="list-style-type: none"> 4. Stage mail <ul style="list-style-type: none"> • Move equipment with packages to the designated staging area • Date each package (month/day/year) 	<ul style="list-style-type: none"> • Attach Event Code 57 placard to equipment indicating mail has been scanned • Use standard left notices naming convention examples: <ul style="list-style-type: none"> ○ Last one or two digits of the address ○ Last name
	<ol style="list-style-type: none"> 5. When delivery resumes follow the First in/First out (FIFO) method 	<ul style="list-style-type: none"> • Carrier must scan packages delivered or attempted at delivery point • Follow the normal left notice process (starts process for 2nd notice and returns)

PLACARD 057

LOCAL WEATHER DELAY

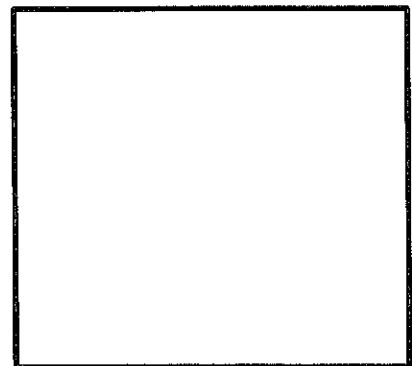
***PARCELS IN THIS CONTAINER HAVE
BEEN SCANNED WITH THE "LOCAL
WEATHER DELAY" 057 EVENT CODE***

Round Date
Stamp

DATE: _____

TIME: _____

INITIALS: _____



SCAN “057” STAGING AREA

LOCAL WEATHER DELAY

***ONLY STAGE PARCELS SCANNED WITH THE
LOCAL WEATHER DELAY “57” EVENT CODE
HERE***

PACKAGE PICKUP

**THIS LINE IS FOR PACKAGE
PICKUP ONLY**

***IDENTIFICATION MUST BE
PRESENTED TO RECEIVE YOUR
PACKAGE(S)***

THANK YOU FOR YOUR BUSINESS!