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June 4, 2024

Mr. Ivan D. Butts
President
National Association of Postal Supervisors
1727 King St., STE 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7020 3160 0002 0328 1645

Dear Ivan:

This letter is in further reference to the notice dated May 7 (enclosed), regarding the Postal Service's partnership with the General Services Administration (GSA) and Federal Bureau of Investigation (FBI) to provide various biometric services.

As previously informed, the Postal Service deployed new technology, called the Enterprise Biometric Identity Service (EBIS), which consolidates biometric capture, in-person proofing, and personal identity verification (PIV) transactions into one platform. The various services are being incorporated into EBIS in phases. The Postal Service currently has over 800 EBIS devices to support the retail partnership with the FBI offering Identity History Summary Check (IdHSC) fingerprinting in select locations and will continue to expand to select sites nationwide this year.

Enclosed on compact disc (CD) is a list of 101 FBI IdHSC sites to receive the new EBIS devices in Fiscal Year (FY) 24 Quarter 3, and a copy of the Retail Service Talk, Enterprise Biometric Identity Services (EBIS) for those employees. Deployment, installation and training for the new devices will take place throughout Quarter 3, and the equipment will be ready for use after training is complete at each site.

Please contact Dion Mealy at 202-507-0193 if you have any questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "SR", with a long horizontal flourish extending to the right.

Shannon Richardson
Director
Contract Administration (APWU)

Enclosures



May 7, 2024

Mr. Ivan D. Butts
President
National Association of Postal Supervisors
1727 King St., STE 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7020 3160 0002 0328 1591

Dear Ivan:

This letter is in further reference to the notice dated April 2 (enclosed), regarding the Postal Service's partnership with the General Services Administration (GSA) and Federal Bureau of Investigation (FBI) to provide various biometric services.

As previously informed, the Postal Service deployed new technology, called the Enterprise Biometric Identity Service (EBIS), which consolidates biometric capture, in-person proofing, and personal identity verification (PIV) transactions into one platform. The various services are being incorporated into EBIS in phases. The Postal Service currently has over 800 EBIS devices to support the retail partnership with the FBI offering Identity History Summary Check (IhHSC) fingerprinting in select locations.

The retail partnership launched two new services on April 23:

- *FBI Firearm Challenge (FAC)*: This occurs when an individual believes the reason a firearm-related check was delayed is due to inaccurate or incomplete Identity History Summary information maintained in the FBI Criminal File.
- *FBI Voluntary Appeals File (VAF)*: This is provided by the FBI for firearm purchasers who believe they are legally allowed to buy firearms, but they have been denied more than once or frequently experience delays in their transactions.

Retail offices will follow the current process for these transactions, Privacy Act Statements for the FAC and VAF transactions have been distributed to EBIS retail sites.

A copy of the Retail Service Talk, Enterprise Biometric Identity Services (EBIS) Expansion and a copy of the three Privacy Act Statements given to employees are enclosed.

Please contact Dion Mealy at 202-507-0193 if you have any questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Shannon Richardson".

Shannon Richardson
Director
Contract Administration (APWU)

Enclosures

Area	District	Retail Site	Street Address	City	State	Zip Code
ATLANTIC	CONNECTICUT	CLINTON	2 W MAIN ST	CLINTON	CT	06413
ATLANTIC	DE-PA2	SEAFORD	2001 BRIDGEVILLE HWY	SEAFORD	DE	19973
ATLANTIC	MARYLAND	OCEAN CITY	7101 COASTAL HWY	OCEAN CITY	MD	21842
ATLANTIC	ME-NH-VT	GREENLAND	609 PORTSMOUTH AVE	GREENLAND	NH	03840
ATLANTIC	ME-NH-VT	PRESQUE ISLE MAIN OFF	23 2ND ST	PRESQUE ISLE	ME	04769
ATLANTIC	ME-NH-VT	SAINT ALBANS MAIN OFF	153 N MAIN ST	SAINT ALBANS	VT	05478
ATLANTIC	NEW JERSEY	RIO GRANDE MAIN OFFIC	1087 ROUTE 47 S	RIO GRANDE	NJ	08242
ATLANTIC	NEW JERSEY	WRIGHTSTOWN MAIN OFFI	10 E MAIN ST	WRIGHTSTOWN	NJ	08562
ATLANTIC	NEW YORK 3	AKRON	118 MAIN ST	AKRON	NY	14001
ATLANTIC	NEW YORK 3	BREWSTER	3 MOUNT EBO RD N	BREWSTER	NY	10509
ATLANTIC	NEW YORK 3	FULTON	214 S 1ST ST	FULTON	NY	13069
ATLANTIC	NEW YORK 3	GENEVA MAIN OFFICE	67 CASTLE ST	GENEVA	NY	14456
ATLANTIC	NEW YORK 3	AUBURN	1 JAMES ST	AUBURN	NY	13021
ATLANTIC	NORTH CAROLINA	BENSON	402 S MARKET ST	BENSON	NC	27504
ATLANTIC	NORTH CAROLINA	MURPHY MAIN OFFICE	388 VALLEY RIVER AVE	MURPHY	NC	28906
ATLANTIC	PENNSYLVANIA 1	CORAOPOLIS	1140 THORN RUN RD	CORAOPOLIS	PA	15108
ATLANTIC	PENNSYLVANIA 1	BROOKVILLE	67 WHITE ST	BROOKVILLE	PA	15825
ATLANTIC	PENNSYLVANIA 1	ELLWOOD CITY	320 7TH ST	ELLWOOD CITY	PA	16117
ATLANTIC	VIRGINIA	GRAFTON BRANCH	5702 GEORGE WASHINGTON MEM HWY	YORKTOWN	VA	23692
CENTRAL	IA-NE-SD	FREMONT MAIN OFFICE	348 E 6TH ST	FREMONT	NE	68025
CENTRAL	ILLINOIS 1	WOODSTOCK	1050 COUNTRY CLUB RD	WOODSTOCK	IL	60098
CENTRAL	ILLINOIS 2	URBANA MAIN OFFICE	3100 E TATMAN CT	URBANA	IL	61802
CENTRAL	INDIANA	WESTFIELD	17520 DARTOWN RD	WESTFIELD	IN	46074
CENTRAL	INDIANA	PARK FLETCHER BRANCH	2760 FORTUNE CIR E	INDIANAPOLIS	IN	46241
CENTRAL	INDIANA	OAKLANDON	12125 E 65TH ST	INDIANAPOLIS	IN	46236
CENTRAL	INDIANA	HUNTINGTON POST OFFIC	330 W MARKET ST	HUNTINGTON	IN	46750
CENTRAL	INDIANA	BRAZIL	227 W NATIONAL AVE	BRAZIL	IN	47834
CENTRAL	KS-MO	OZARK	1450 W JACKSON ST	OZARK	MO	65721
CENTRAL	KS-MO	WARRENTON MAIN OFFICE	501 E BOONESLICK RD	WARRENTON	MO	63383
CENTRAL	KS-MO	OTTAWA MAIN OFFICE	401 S HICKORY ST	OTTAWA	KS	66067
CENTRAL	KS-MO	PARK HILLS	302 T J STEWART DR	PARK HILLS	MO	63601
CENTRAL	KS-MO	JUNCTION CITY MAIN OF	302 W 7TH ST	JUNCTION CITY	KS	66441
CENTRAL	KS-MO	EL DORADO	131 E CENTRAL AVE	EL DORADO	KS	67042
CENTRAL	KS-MO	POPLAR BLUFF MAIN OFF	430 POPLAR ST	POPLAR BLUFF	MO	63901
CENTRAL	KS-MO	KIRKSVILLE MAIN OFFIC	210 E JEFFERSON ST	KIRKSVILLE	MO	63501

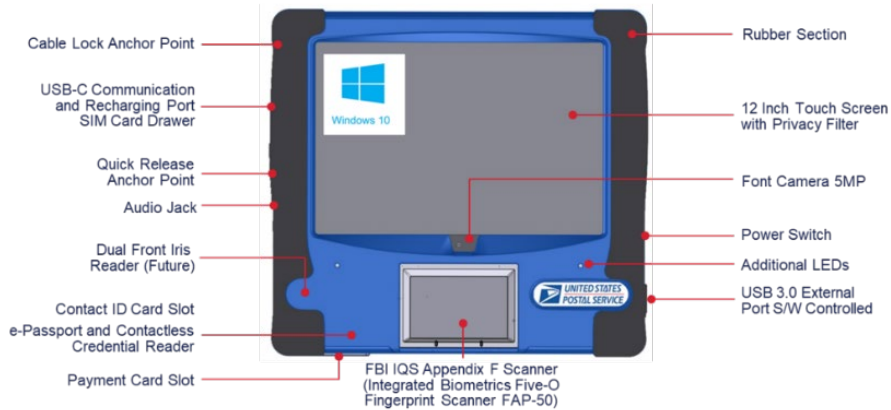
CENTRAL	KY-WV	VERSAILLES MAIN OFFIC	149 FIELDVIEW DR	VERSAILLES	KY	40383
CENTRAL	KY-WV	CAMPBELLSVILLE	1410 E BROADWAY ST	CAMPBELLSVILLE	KY	42718
CENTRAL	KY-WV	MONTICELLO MAIN OFFIC	65 BARNES DR	MONTICELLO	KY	42633
CENTRAL	KY-WV	RUSSELL SPRINGS	414 MAIN ST	RUSSELL SPRINGS	KY	42642
CENTRAL	MICHIGAN 1	JACKSON POSTAL STORE	113 W MICHIGAN AVE LB	JACKSON	MI	49201
CENTRAL	MICHIGAN 2	MOUNT PLEASANT MAIN O	813 N MAIN ST	MOUNT PLEASANT	MI	48858
CENTRAL	MICHIGAN 2	BENTON HARBOR	525 RIVERVIEW DR	BENTON HARBOR	MI	49022
CENTRAL	OHIO 1	LIMA MAIN OFFICE	350 W HIGH ST	LIMA	OH	45801
CENTRAL	OHIO 2	PIQUA MAIN OFFICE	220 N WAYNE ST	PIQUA	OH	45356
CENTRAL	OHIO 2	HARRISON MAIN OFFICE	420 S STATE ST	HARRISON	OH	45030
CENTRAL	WISCONSIN	WATERTOWN MAIN OFFICE	411 DODGE ST	WATERTOWN	WI	53094
CENTRAL	WISCONSIN	MENASHA	84 RACINE ST	MENASHA	WI	54952
CENTRAL	WISCONSIN	SHEBOYGAN	522 N 9TH ST	SHEBOYGAN	WI	53081
CENTRAL	WISCONSIN	ONALASKA	304 11TH AVE N	ONALASKA	WI	54650
CENTRAL	WISCONSIN	CHILTON	57 E MAIN ST	CHILTON	WI	53014
CENTRAL	WISCONSIN	RHINELANDER	156 S COURTNEY ST	RHINELANDER	WI	54501
SOUTHERN	AL-MS	MERIDIAN MAIN OFFICE	2100 9TH ST	MERIDIAN	MS	39301
SOUTHERN	AL-MS	LEEDS	1500 8TH ST	LEEDS	AL	35094
SOUTHERN	AL-MS	WAYNESBORO MAIN OFFICE	704 AZALEA DR	WAYNESBORO	MS	39367
SOUTHERN	AL-MS	BILOXI	135 MAIN ST	BILOXI	MS	39530
SOUTHERN	AL-MS	TALLADEGA	127 EAST ST N	TALLADEGA	AL	35160
SOUTHERN	AR-OK	SILOAM SPRINGS	828 S CARL ST	SILOAM SPRINGS	AR	72761
SOUTHERN	AR-OK	HARRISON	215 W INDUSTRIAL PARK RD	HARRISON	AR	72601
SOUTHERN	AR-OK	CONWAY MAIN OFFICE	1060 HOGAN LN	CONWAY	AR	72034
SOUTHERN	AR-OK	BLANCHARD	1200 N COUNCIL AVE	BLANCHARD	OK	73010
SOUTHERN	AR-OK	LAWTON MPO	501 SW 5TH ST	LAWTON	OK	73501
SOUTHERN	AR-OK	PEA RIDGE	468 N CURTIS AVE	PEA RIDGE	AR	72751
SOUTHERN	AR-OK	CLAREMORE	400 W 9TH ST	CLAREMORE	OK	74017
SOUTHERN	FLORIDA 1	NAVARRE	1910 NAVARRE SCHOOL RD	NAVARRE	FL	32566
SOUTHERN	FLORIDA 1	EDGEWATER	400 S RIDGEWOOD AVE	EDGEWATER	FL	32132
SOUTHERN	FLORIDA 1	FORT WALTON BEACH	21 WALTER MARTIN RD NE	FORT WALTON BEACH	FL	32548
SOUTHERN	FLORIDA 1	DOWNTOWN PANAMA CITY	421 JENKS AVE	PANAMA CITY	FL	32401
SOUTHERN	FLORIDA 3	KEY BISCAYNE	951 CRANDON BLVD	KEY BISCAYNE	FL	33149
SOUTHERN	GEORGIA	ADAIRSVILLE	10 FINLEY ST	ADAIRSVILLE	GA	30103
SOUTHERN	GEORGIA	BRUNSWICK	805 GLOUCESTER ST	BRUNSWICK	GA	31520
SOUTHERN	GEORGIA	HEPHZIBAH POST OFFICE	4902 WINDSOR SPRING RD	HEPHZIBAH	GA	30815
SOUTHERN	LOUISIANA	DENHAM SPRINGS	140 DEL ORLEANS	DENHAM SPRINGS	LA	70726

SOUTHERN	SOUTH CAROLINA	SUMTER MAIN OFFICE	311 N MAIN ST	SUMTER	SC	29150
SOUTHERN	SOUTH CAROLINA	GOOSE CREEK	307 N GOOSE CREEK BLVD	GOOSE CREEK	SC	29445
SOUTHERN	SOUTH CAROLINA	WALHALLA	208 W NORTH BROAD ST	WALHALLA	SC	29691
SOUTHERN	TENNESSEE	TULLAHOMA POST OFFICE	200 S JACKSON ST	TULLAHOMA	TN	37388
SOUTHERN	TEXAS 1	ACTON POST OFFICE	5561 N GATE RD	GRANBURY	TX	76049
SOUTHERN	TEXAS 1	GAINESVILLE	321 E CALIFORNIA ST	GAINESVILLE	TX	76240
SOUTHERN	TEXAS 1	MARSHALL MAIN OFFICE	202 E TRAVIS ST	MARSHALL	TX	75670
SOUTHERN	TEXAS 3	SANDY CREEK	2100 GEORGE DIETER DR	EL PASO	TX	79936
SOUTHERN	TEXAS 3	TAYLOR MAIN OFFICE	202 W 4TH ST	TAYLOR	TX	76574
SOUTHERN	TEXAS 3	KERRVILLE	244 CULLY DR	KERRVILLE	TX	78028
SOUTHERN	TEXAS 3	SAN ANGELO MAIN OFFICE	1 N ABE ST	SAN ANGELO	TX	76902
SOUTHERN	TEXAS 3	EAGLE PASS	410 S BIBB AVE	EAGLE PASS	TX	78852
WESTPAC	AZ-NM	YUMA	2222 S 4TH AVE	YUMA	AZ	85364
WESTPAC	AZ-NM	GREEN VALLEY	50 E CONTINENTAL RD	GREEN VALLEY	AZ	85614
WESTPAC	CALIFORNIA 1	BOYES HOT SPRINGS	18092 SONOMA HWY	BOYES HOT SPRINGS	CA	95416
WESTPAC	CALIFORNIA 2	WALNUT CREEK	2070 N BROADWAY	WALNUT CREEK	CA	94596
WESTPAC	CALIFORNIA 2	FAIRFIELD	600 KENTUCKY ST	FAIRFIELD	CA	94533
WESTPAC	CALIFORNIA 3	PARLIER	850 E PARLIER AVE	PARLIER	CA	93648
WESTPAC	CALIFORNIA 3	TAFT MAIN OFFICE	427 NORTH ST	TAFT	CA	93268
WESTPAC	CALIFORNIA 3	SEASIDE	1093 BROADWAY AVE	SEASIDE	CA	93955
WESTPAC	CALIFORNIA 6	RUNNING SPRINGS	2641 PALO ALTO WAY	RUNNING SPRINGS	CA	92382
WESTPAC	CALIFORNIA 6	ANZA	38775 CONTRERAS RD	ANZA	CA	92539
WESTPAC	CO-WY	LONGMONT	201 COFFMAN ST	LONGMONT	CO	80501
WESTPAC	HAWAII	HAUULA	54-316 KAMEHAMEHA HWY	HAUULA	HI	96717
WESTPAC	ID-MT-OR	MIDWAY RETAIL STORE	400 SE 103RD DR	PORTLAND	OR	97216
WESTPAC	NV-UT	PARK CITY	2100 PARK AVE	PARK CITY	UT	84060
WESTPAC	WASHINGTON	BENTON CITY	909 DALE AVE	BENTON CITY	WA	99320
WESTPAC	WASHINGTON	BLAINE	701 HARRISON AVE	BLAINE	WA	98230
WESTPAC	WASHINGTON	MOSES LAKE	223 W 3RD AVE	MOSES LAKE	WA	98837

Retail Service Talk

May 2024

Enterprise Biometric Identity Services (EBIS)



The Postal Service is launching new technology to support biometric services for various government agencies. The Postal Service has deployed over 800 Enterprise Biometric Identity Service (EBIS) devices to support the retail partnership with the FBI offering Identity History Summary Check (IdHSC) fingerprinting in select locations. The Postal Service will continue to deploy EBIS equipment to select Passport locations nationwide in FY 2024. In Quarter 3, FY24, the Postal Service is deploying EBIS equipment to an additional 101 retail locations nationwide.

EBIS Training Sessions have been offered throughout the deployment of EBIS technology. *Training provides an overview of EBIS program, equipment, and setup procedures.*

Site and support personnel are required to attend or view a recorded EBIS Training Session.

The training recording is available in the EBIS Toolkit at the following link:

<https://usps365.sharepoint.com/sites/RetailCapabilityandProficiency/SitePages/EBIS-Training.aspx>

EBIS User Roles must be requested via ARIS. Each unit must have at minimum two (2) EBIS Retail Identity Services Clerk Admin role holders with other users obtaining the EBIS Retail Identity Services Clerk Role. HERO training will be assigned to employees with appropriate occupation codes in expansion offices. Additional training would be assigned by the employee's **HERO Learning Manager.**

HERO Courses:

Retail Admin User Role – 2023HRSC6202CR11

Retail Clerk User Role – 2022HRSC6201CR09

In the future, identity business service transactions including Biometric Capture, In-Person Proofing (IPP), and Personal Identity Verification (PIV), will be consolidated under one EBIS platform, with additional services implemented in a phased approach. EBIS will be configurable for different government agencies' requirements, removing the need for multiple platforms and equipment to process these types of transactions.

For detailed information, training material is available in the CRDO Resource Library in the EBIS Toolkit.

[https://usps365.sharepoint.com/sites/RetailCapabilityandProficiency/SitePages/Enterprise-Biometric-Identity-Services-\(EBIS\).aspx](https://usps365.sharepoint.com/sites/RetailCapabilityandProficiency/SitePages/Enterprise-Biometric-Identity-Services-(EBIS).aspx)