

DOUG A. TULINO
DEPUTY POSTMASTER GENERAL AND
CHIEF HUMAN RESOURCES OFFICER



March 15, 2022

OFFICERS

SUBJECT: Postal Service Telework Policy

The COVID-19 Contingency Telework Policy will end April 18, 2022. All EAS and other Non-Bargaining unit employees who were permitted under this policy to five days a week will begin reporting to their assigned duty station the week of April 18. Telework schedules for all eligible employees will be determined by individual Executive Vice Presidents and Vice Presidents pursuant to *MI EL-310-2021-2 Telework Program for Eligible Non-Bargaining Employees and PCES*.

Employees assigned to L'Enfant Plaza should be aware that the Facilities Maintenance team continues to clean the building according to [Maintenance Management Order MMO-031-20](#), which establishes the cleaning methods and policies to reduce the spread of viruses like COVID-19.

Disinfecting wipes for use in the office are available in Room 1831 for employees wishing to disinfect their own work area and face masks are available at the security window (Postal Police Command Center) in the South lobby.

Facilities will be issuing communications on the use of L'Enfant Plaza's parking facilities.

Telework for bargaining unit employees will be governed by the current Memorandum of Understanding (MOU) on Telework. Any modification to the existing bargaining unit telework MOU will be determined through negotiation with our union partners.

Employees with questions regarding returning to their duty station should be directed to their PCES managers.

A handwritten signature in black ink, appearing to read "Doug A. Tulino".

Doug A. Tulino