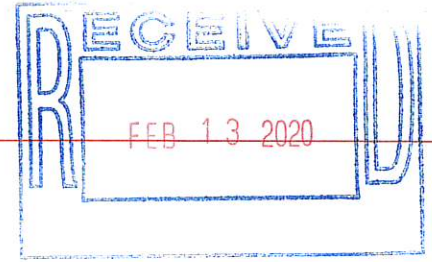


LABOR RELATIONS



February 11, 2020

Mr. Brian J. Wagner  
President  
National Association of Postal Supervisors  
1727 King Street, Suite 400  
Alexandria, VA 22314-2753

**Certified Mail Tracking Number:**  
7018 0360 0001 6256 6069

Dear Brian:

As a matter of general interest, the Postal Service is updating Handbook MS-110, TL-3, Section 3.2.3.5, Fire Extinguishers.

The purpose of the revision is to remove the previously referenced MMO number and replace it with a general reference to the current MMO. Enclosed is a copy of the Handbook MS-110, Section 3.2.3.5, Fire Extinguishers, one with and without changes identified.

If there are any questions, please contact April Cutchember at extension 6612.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rickey R. Dean". The signature is stylized and somewhat illegible.

Rickey R. Dean  
Manager  
Contract Administration (APWU)

Enclosure

Current Language with Changes Identified from Handbook MS-110, TL-3

### **3.2.3.5 Fire Extinguishers**

Fire extinguishers must be tagged with Form 4705, *Inspection Tag*, and must be inspected both monthly and annually. Procedures for maintenance, inspection, and tagging are defined in HBK MS-1, *Operation and Maintenance of Real Property*, the current MMO titled ~~-013-14,~~ Guidelines for Creating Detailed Local Building Equipment Emergency System (EMSYS) Preventive Maintenance (PM) Checklists, and HBK MS-56, *Fire Prevention and Control*.

Final Language from Handbook MS-110, TL-3

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