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February 2, 2021

FEB 4 2021

Mr. Brian J. Wagner
President
National Association of Postal
Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Mr. Wagner:

As a matter of general interest, required system maintenance of the Human Capital Enterprise System (HCES) is scheduled to begin Friday, February 12 at 6:00 a.m. Central Standard Time (CST). This maintenance is scheduled to conclude by Tuesday, February 16 at 6:00 a.m. CST.

During this time period, the following applications will be impacted:

- eCareer – both internal and external applicants
- Job bidding – both web-based and telephonic
- Employee Self-Service/Managers' Portal (e.g. name and address changes)
- Kiosk services (e.g. bidding, address changes)
- Employee Health and Safety (EHS)

Please contact Bruce Nicholson at 7773 or if you have questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "David E. Mills", with a long horizontal flourish extending to the right.

David E. Mills
Manager
Labor Relations Policies and Programs