



NATIONAL ASSOCIATION OF POSTAL SUPERVISORS

AUTOMATIC DUES CHECK OFF (DCO) DIRECT DEPOSIT FORM

In accordance with ARTICLE XIII, Dues and Assessments, Section 9 of the NAPS National Constitution all branches are required to be on "Direct Deposit" for receipt of dues withholding checks.

When updating banking information for NAPS Branch DCO direct deposit of the monthly membership dues, complete the form below to ensure funds are properly deposited into your respective branch account.

AUTOMATIC DIRECT DEPOSIT AUTHORIZATION - PRIMARY ACCOUNT

Complete and return to the NAPS Headquarters Office with a voided branch check

Branch Name	Branch #	Date Requested
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I hereby authorize NAPS Headquarters to initiate credit entries to the Branch DCO ___ *checking account* or ___ *savings account* (select one) indicated at the financial institution named below. I acknowledge that the organization of ACH transactions to the Branch account must comply with the provisions of all applicable U.S. laws.

Financial Institution Name

Financial Institution Routing Number (9-digits)

City

Branch Account Number

State

Branch EIN as listed on Account
(No member's Social Security # should be listed on the account)

This authorization is to remain in full force and effect until NAPS Headquarters has received written notification from a Branch Officer of its termination or a change in financial institution. Such action will take place as reasonably possible to afford NAPS and the financial institution time to verify that the account will accept a DCO deposit.

Branch Name

Officer Signature

Contact Person (Please Print)

Officer Title

AUTOMATIC DCO DIRECT DEPOSIT
STAPLE YOUR VOIDED CHECK HERE

Staple here