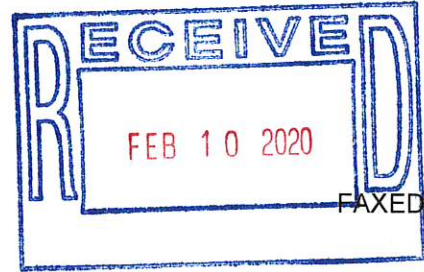




February 5, 2020

Mr. Brian J. Wagner  
President  
National Association of Postal Supervisors  
1727 King Street, Suite 400  
Alexandria, VA 22314-2753



Dear Brian:

As a matter of general interest, required system maintenance of the Human Capital Enterprise System (HCES) is scheduled to occur from Saturday, February 15, at 12:01 a.m. Central Time to Tuesday, February 18, at 6:00 a.m. Central Time.

During this maintenance, the following applications will be inaccessible:

- Job bidding (both web-based and telephonic)
- eCareer
- Employee Self-Service/Managers' Portal (e.g. name and address changes)
- Kiosk services (bidding, address changes, name changes, etc.)
- Employee Health and Safety (EHS)

Please contact Bruce Nicholson at 7773 if you have questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Mills".

David Mills  
A/Manager  
Labor Relations Policies and Programs