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October 4, 2022

Mr. Ivan D. Butts  
President  
National Association of Postal Supervisors  
1727 King St., STE 400  
Alexandria, VA 22314-2753

**Certified Mail Tracking Number:**  
7020 3160 0002 0327 1011

Dear Ivan:

This letter is follow-up to the Postal Service's most recent correspondence dated June 14 (enclosed), regarding the development of a new Computerized Maintenance Management System (CMMS) to replace the Electronic Maintenance Reporting and Scheduling (eMARS) system that is currently being used.

As previously informed, the new system will provide a more detailed description of the daily tasks maintenance personnel perform to include work orders, equipment records, preventative maintenance, inventory, workload scheduling, and reactive maintenance. The Postal Service plans to conduct observations, interviews, surveys and focus groups with craft and Executive and Administrative Scheduled (EAS) employees in maintenance operations.

The observations are scheduled to be conducted as follows:

- Denver, Colorado National Distribution Center (NDC) and Processing and Distribution Center (P&DC) on October 3 from 8:00 am to 5:00 pm mountain standard time;
- Southern Maryland P&DC and Washington, DC NDC on October 10 from 8:00 am to 5:00 pm eastern standard time;
- Austin, Texas PDC and Annex on October 17 from 8:00 am to 5:00 pm central standard time.

If there are any questions concerning this matter, please contact Thomas Elias at (301) 300-5022.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shannon Richardson", written over a horizontal line.

Shannon Richardson  
Director  
Contract Administration (APWU)

Enclosure



June 14, 2022

Mr. Ivan D. Butts  
President  
National Association of Postal Supervisors  
1727 King St., STE 400  
Alexandria, VA 22314-2753

**Certified Mail Tracking Number:**  
7020 3160 0002 0327 0809

Dear Ivan:

This letter is follow-up to the Postal Service's most recent correspondence dated February 11 (enclosed), regarding the development of a new Computerized Maintenance Management System (CMMS) to replace the Electronic Maintenance Reporting and Scheduling (eMARS) system that is currently being used.

As previously informed, the new system will provide a more detailed description of the daily tasks maintenance personnel perform to include work orders, equipment records, preventative maintenance, inventory, workload scheduling, and reactive maintenance. The Postal Service plans to conduct observations, interviews, surveys and focus groups with craft and Executive and Administrative Scheduled (EAS) employees in maintenance operations.

The observations referenced in the February 11 letter have not taken place. The Postal Service is modifying the observation sites to the following locations:

- Denver, Colorado National Distribution Center (NDC)
- Denver, CO Processing and Distribution Center (P&DC)
- Austin, Texas P&DC
- Austin, TX Annex
- Southern Maryland P&DC
- Washington, DC NDC

The observations will last approximately one week in each facility.

If there are any questions concerning this matter, please contact Thomas Elias at 301-300-5022.

Sincerely,

A handwritten signature in black ink, appearing to read "Shannon Richardson".

Shannon Richardson  
Director  
Contract Administration (APWU)

Enclosure