



March 22, 2024

Mr. Ivan D. Butts
President
National Association of Postal Supervisors
1727 King St., STE 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7020 3160 0002 0328 0372

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MAR 25 2024

Dear Ivan:

This letter is in further reference to the Postal Service's previous correspondence regarding the Postal Service's partnership with the General Services Administration (GSA) to provide the biometric capture of fingerprints for the activation of Personal Identification Verification (PIV) cards for newly hired federal personnel. The most recent notice was dated January 11 (enclosed).

As previously informed, the GSA has enlisted the Postal Service's assistance with credential verification during the hiring process. The GSA USAccess is a program that provides federal government agencies with identity credential solutions. Retail employees will use the program to enter applicant data for verification processing and PIV card activation.

Beginning in April, the Postal Service plans to expand the GSA USAccess program to the following four additional sites listed below by Area, District and Facility:

Area	District	Facility
Atlantic Area	Virginia District	Falmouth Post Office Fredericksburg, Virginia
Central Area	Ohio 2 District	Westland New Post Office Columbus, Ohio
Southern Area	Arkansas-Oklahoma District	Norman Post Office Norman, Oklahoma
West-Pac Area	California 1 District	San Bruno Post Office San Bruno, California

Enclosed is the service talk that will be given regarding the expansion.

Please contact Dion Mealy at 202-507-0193 if you have any questions concerning this matter.

Sincerely,

Shannon Richardson
Director
Contract Administration (APWU)

Enclosures



January 11, 2024

Mr. Ivan D. Butts
President
National Association of Postal Supervisors
1727 King St., STE 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7020 3160 0002 0328 0259

Dear Ivan:

This letter is in further reference to the Postal Service's previous correspondence regarding the Postal Service's partnership with the General Services Administration (GSA) to provide the biometric capture of fingerprints for the activation of Personal Identification Verification (PIV) cards for newly hired federal personnel. The most recent notice was dated August 11, 2023 (enclosed).

As previously informed, the GSA has enlisted the Postal Service's assistance with credential verification during the hiring process. The GSA USAccess is a program that provides federal government agencies with identity credential solutions. Retail employees will use the program to enter applicant data for verification processing and PIV card activation.

The Postal Service plans to expand the GSA USAccess program to the following three additional sites listed below by Area, District and Facility:

Area	District	Facility
Southern Area	Florida 1 District	Fernandina Beach Post Office Fernandina Beach, Florida
West-Pac Area	California 2 District	Arden Post Office Sacramento, California
West-Pac Area	California 5 District	Sunset Post Office Los Angeles, California

Enclosed is the service talk that will be given regarding the expansion.

Please contact Dion Mealy at 202-507-0193 if you have any questions concerning this matter.

Sincerely,

Shannon Richardson
Director
Contract Administration (APWU)

Enclosure



Retail Service Talk

March 2024

Government Services Administration (GSA) USAccess Personal Identity Verification (PIV) Credentialing Pilot Expansion

In November 2020, USPS launched a pilot program in partnership with the Government Services Administration (GSA) USAccess program to support personal identity verification (PIV) credentialing services in six (6) Washington, DC, region postal retail facilities. PIV credentialing services help to protect and keep government assets secure, including facilities, computers, and information systems. This is a fundamental responsibility of government employees.

USPS sales and service associates (SSAs) are providing these services by operating GSA PIV equipment at selected retail locations in support of the GSA USAccess program. The program provides 120 federal agencies with identity credential solutions that consist of three primary PIV card service transactions:

1. **PIV enrollment**
2. **PIV card activation**
3. **PIV rekey**

GSA and USPS have expanded this partnership with the service now available in fifteen (15) postal retail locations nationwide.

GSA and USPS are seeking to further expand this partnership to additional retail locations. The next four (4) expansion sites listed below have been identified, and the service will expand to these retail locations soon. Site preparation and training will begin in April 2024, and sites will be active in the USAccess PIV program by the end of Quarter 3.

FDB#	AREA	DISTRICT	Facility Name	Street Address	City	State	ZIP Code
1353283	ATLANTIC	VIRGINIA	Falmouth	16 LICHFIELD BLVD	Fredericksburg	VA	22406
1496634	CENTRAL	OH 2	Westland New	770 GEORGESVILLE RD	Columbus	OH	43228
1375206	SOUTHERN	ARK-OK	Norman	129 W GRAY ST	Norman	OK	73069
1368122	WESTPAC	CA 1	San Bruno	1300 HUNTINGTON AVE	San Bruno	CA	94066

Training

To prepare for this launch, the site's two identified Government Services SSAs with moderate risk background investigation (MBI) clearances will attend a two-day virtual training session facilitated by a GSA USAccess vendor, Peraton.

Equipment and Payment

The site will be provided equipment from GSA USAccess for SSAs and government services clerks to process PIV transactions, and USPS will provide routers. The GSA USAccess provided equipment will **NOT** be integrated within the USPS network, and SSAs will **NOT** collect payment from the customer.

Appointments

PIV applicants are required to register with GSA for an appointment aligned with the site's passport acceptance hours. Appointment information is available on the GSA equipment and made available for USPS and GSA management daily.