



May 31, 2024

RECEIVED
JUN 05 2024

Mr. Ivan Butts
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Sent by email

Dear Ivan:

As a matter of general interest, the Postal Service intends to conduct a *Collection Point Management System* (CPMS) management driven density test pilot. The objective of this initiative is to evaluate the amount of volume generated from collection points (self-service kiosks, lobby drops, collection boxes, etc.) on postal property, excluding plants.

Collectors will be prompted to enter a volume count each time a CPMS barcode is scanned. The functionality will be turned on for all scanners, including carrier scanners. Data from collection boxes not on postal property is not needed; therefore, carriers will enter "0" for the scanner to advance. Carriers are not to count or estimate any volumes for this pilot. The data input for collection points not on postal property will be deleted and will not be used for any purpose.

Postmaster, managers, and supervisors (EAS) will be responsible for the following:

- Collects and scans collection point.
 - Enters volume in MDD-TR/MIO scanner.
 - Performs physical count of collected mail.

Remote Management Post Office Clerk responsibilities are as follows:

- Collect, scan, count and record volumes for collection points as outlined above.
 - Volume data entries must be validated by the APO Postmaster.

Carrier Collectors (City, Rural and CDS)

- Collects and scans collection points as part of daily duties.
- DOES NOT COUNT VOLUME
- Enters "0" when prompted by scanner to advance to exit screen.

The pilot management driven density test will begin Saturday, June 8 through Friday June 14 in Georgia, and Virginia Districts.

Enclosed is the *Management Driven Density Test Pilot: Georgia and Virginia* Stand-Up talk.

Please contact Bruce Nicholson at extension 7773 if you have questions concerning this matter.

Sincerely,




James Lloyd
Director
Contract Administration (NALC)

Enclosure

Stand-Up Talk

Management Driven Density Test Pilot: Georgia and Virginia

Background:

The Chief Data and Analytics Office (CDAO) team is working to improve the SPM sampling across the organization. They would like to evaluate the amount of volume generated from collection points (SSKs, lobby drops, collection boxes, etc.) on postal property, excluding plants. To aid in this evaluation, we will perform a 'management driven' density test in the Georgia and Virginia Districts.

This pilot density test will begin on Saturday, June 8th and run through Friday, June 14th. Collectors will be prompted to enter a volume count each time a CPMS barcode is scanned. This functionality will be turned on for all scanners, including carrier scanners. Data from boxes not on postal property is not needed, therefore carriers should enter "0" in order for the scanner to advance. Carriers are not to count or estimate any volumes for this pilot. The data input for collection points not on postal property will be deleted and will not be used for any purpose.

EAS – Supervisor/Manager/Postmaster:

Collects and scans collection point

- Enters volume in MDD-TR/MIO scanner
- Performs physical count of collected mail
 - Collected volume equivalent to one full flat tub or less is piece counted
 - Volume that exceeds a flat tub will use container conversion methods
 - Flat tub conversion = 280 letters/193 mixed

RMPO: Collect, scan, count and record volumes for collection points as outlined above

- Volume data entries must be validated by APO Postmaster

Carrier Collectors (City, Rural, CDS)

Collects and scans collection point as part of daily duties

- **DOES NOT COUNT VOLUME**
- Enters "0" when prompted by scanner to advance to exit screen



**1033 Hamper
"Small Canvas"**

1033 Hamper Conversion	
1/4	606 pieces
1/2	1,211 pieces
3/4	1,817 pieces
Full	2,422 pieces



**1046P Hamper
"Orange plastic"**

1046 Hamper Conversion	
1/4	1,136 pieces
1/2	2,271 pieces
3/4	3,407 pieces
Full	4,542 pieces

MIO Screen flow/workflow:

