



April 21, 2020

Mr. Brian J. Wagner
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7019 1640 0001 4464 5163

Dear Brian:

This is a follow up to the Postal Service's February 20 correspondence informing you of the recent act of Congress which directed the Secretary of Transportation to establish a Clearinghouse (See 49 CFR 382.701 through 382.727.) The Clearinghouse is a secure online database providing employers, state licensing agencies, and enforcement officers with real-time information about commercial driver's license (CDL) holders' violations of the Department of Traffic (DOT) drug or alcohol testing rules. The Postal Service is required to abide by DOT's drug and alcohol testing regulations which now include the Clearinghouse.

In the coming weeks the Postal Service will be mailing the enclosed letter and brochure to all employees who hold a CDL as a requirement of their position. The letter gives the employee an overview of the Clearinghouse, what is required of them as a driver with a CDL and the Postal Service's requirements as an employer. The enclosed brochure was published by the DOT.

If you have any questions, please contact James Lloyd at extension 3946.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rickey R. Dean".

Rickey R. Dean
Manager
Contract Administration (APWU)

Enclosures



February 20, 2020

Mr. Brian J. Wagner
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7016 1370 0002 3014 1149

Dear Brian:

As you may or may not be aware, a recent act of Congress directed the Secretary of Transportation to establish a Clearinghouse. (See 49 CFR 382.701 through 382.727). The Clearinghouse is a secure online database providing employers, state licensing agencies, and enforcement officers with real-time information about commercial driver's license (CDL) holders' violations of the Department of Transportation (DOT) drug or alcohol testing rules. The Postal Service is required to abide by DOT's drug and alcohol testing regulations which now include the Clearinghouse.

Initial information of employees holding CDLs will be entered into the Clearinghouse by their State Driver Licensing Agency (SDLA). As of January 6, 2020, the Drug and Alcohol Clearinghouse is fully operational and mandatory use is now in effect.

Drivers may register with the Clearinghouse and registration is optional. Registration will allow drivers free access to their own Clearinghouse record.

The Postal Service is required to query the Clearinghouse for current and prospective employees' drug and alcohol violations. The Postal Service is required to annually query the Clearinghouse for each driver they currently employ. Employees will be required to sign a consent to allow the Postal Service to run the annual query. (See 49 CFR 382.701 (b)). The Postal Service anticipates to run the first query in late 2020.

If you have any questions, please contact James Lloyd at extension 3946.

Sincerely,

A handwritten signature in black ink, appearing to read "Rickey R. Dean", with a long horizontal line extending to the right.

Rickey R. Dean
Manager
Contract Administration (APWU)



Date: April xx, 2020

As an employee with a Commercial Driver's License (CDL), you may or may not be aware, a recent act of Congress directed the Secretary of Transportation to establish a New Program named Clearinghouse. (See 49 CFR 382. 701 through 382. 727). The Clearinghouse is a secure online database providing employers, state licensing agencies, and enforcement officers with real-time information about CDL holders' violations of the Department of Transportation (DOT) drug or alcohol testing rules. The Postal Service is required to abide by DOT's drug and alcohol testing regulations, which now include the Clearinghouse.

As of January 6, 2020, drivers can register with the Clearinghouse at www.clearinghouse.fmcsa.dot.gov/. While driver registration is optional, it allows free access to their own Clearinghouse record and is the only means of providing the Postal Service with the required consent to perform the mandated annual query. If you have not already done so, we strongly suggest you do so now, in advance of the annual query.

Initial information of employees holding CDLs will be entered into the Clearinghouse by their State Driver Licensing Agency (SDLA). Any driver who holds a CDL and meets the requirements of the CDL standards (49 CFR Part 383), and the FMCSA Drug and Alcohol Testing Program (Part 382), is included in the Clearinghouse database.

The Clearinghouse enables employers to identify drivers who commit a drug and alcohol program violation while working for one employer, but who fail to subsequently inform another employer (as required by current regulations). As of January 06, 2020, the Drug and Alcohol Clearinghouse is now fully operational, and mandatory use is now in effect.

The Postal Service is required to annually query the Clearinghouse for each employee who actively holds a position that requires a commercial driver's license. Employees will be required provide consent that allows the Postal Service to run the annual query. The Postal Service anticipates to run the first query sometime later this year. Should the Postal Service be unable to access information due to lack of consent, employees will be prohibited from driving.

If you are registered for the Clearinghouse, the consent request notification will be sent via the method you selected as your preferred contact method, either email or U.S. Mail. If you have not yet registered for the Clearinghouse, the consent request notification will be sent as a letter via U.S. Mail to the address of record associated with your commercial driver's license (CDL). As the completion of the annual query is a time sensitive process, you should select the most expeditious means of contact, ensuring all communications are received timely.

Additional information is forthcoming, as it becomes available. Enclosed is the Clearinghouse Driver Brochure which contains additional information for CDL drivers.



U.S. Department of Transportation
Federal Motor Carrier Safety Administration

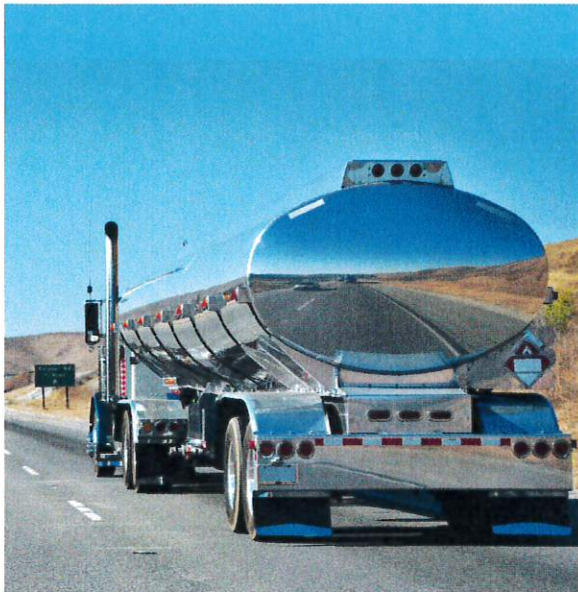
DRUG & ALCOHOL CLEARINGHOUSE

**Coming
January 6, 2020**

FOR CDL DRIVERS

- ✓ Record
- ✓ Consent
- ✓ Query
- ✓ Safety





How will CDL drivers use the Clearinghouse?

Beginning January 6, 2020, registered CDL drivers can use the Clearinghouse to:

- **Provide electronic consent** to release detailed drug and/or alcohol violation information in your Clearinghouse record to a current or prospective employer (when an employer conducts a full query).
- **Review** your own Clearinghouse record and initiate the process to revise or remove incorrectly entered information.
- **Identify a substance abuse professional (SAP)** to report on RTD activities, if you have an unresolved drug and alcohol program violation in your Clearinghouse record.

Questions?

Email clearinghouse@dot.gov

Why register this fall?

Beginning January 6, 2020, employers of CDL drivers must query the Clearinghouse to verify that a current or prospective driver is not prohibited from operating CMVs or performing other safety-sensitive functions due to an unresolved drug and alcohol program violation.

Register early to ensure you are ready on January 6, 2020.

While Clearinghouse registration is not required for all drivers, you will need to be registered to view your own Clearinghouse record electronically, or to provide electronic consent for a current or prospective employer to conduct a full query (including a pre-employment query) in the Clearinghouse. Failing to consent to a query will result in a driver being prohibited from performing safety-sensitive functions for the employer conducting the query.



DRUG & ALCOHOL
CLEARINGHOUSE

<https://clearinghouse.fmcsa.dot.gov>