



## NATIONAL ASSOCIATION OF POSTAL SUPERVISORS

*National Headquarters*  
1727 KING STREET, SUITE 400  
ALEXANDRIA, VA 22314-2753  
(703) 836-9660

July 22, 2024

### **Board Memo 104-2024: Building Fire in West Chester PA Main Post Office**

#### **Executive Board,**

Below is an update from Michael Swigart, the Executive Director of Continuity and Preparedness, regarding building fire Thursday, July 18<sup>th</sup> at the West Chester, PA Main Post Office.

**Situation:** Last night at approximately 10:00pm a supervisor at the Westchester PA Post Office, heard a loud noise near the SDUS machine and saw a fire. She called 911 and evacuated the facility. The local fire department responded and reported that everything in the facility was destroyed.

#### **People:**

- All employees have been accounted for. The supervisor was the only person in the facility.
- No reports of injuries.

#### **Property:**

- Local First Responders (LFR) extinguished the fire and reported that everything in the facility was destroyed including the front lobby.
- Facilities has been contacted for repair.

#### **Product:**

- Damage to product is yet to be determined.
- Retail and Delivery operations will move (COOP) to Southeastern PO, PA 19399

#### **Communication:**

- Local First Responders
- Area/Division/District Leadership
- Inspection Service
- National Preparedness
- PANS
- COOP & building fire checklists provided.

Please share this information with your membership.

Thank you, and be safe.

NAPS Headquarters