



February 22, 2018

Mr. Brian J. Wagner
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Brian:

As a matter of general interest, the Postal Service plans to implement a training course entitled, *Safety Gemba Walk*.

The new training course was developed to introduce the use of *Lean Safety Gemba* concepts and tools. We anticipate this program will positively impact our safety culture by focusing on the well-being of our employees. *Lean Safety* combines "lean" tools and management philosophy to create a continuous improvement safety culture that engages the workforce.

We have enclosed the following:

- The *Safety Gemba Walk* Facilitator's Guide
- Participant's Guide
- A related PowerPoint slide presentation

Please contact Bruce Nicholson at extension 7773 if you have any questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan S. Moore".

Alan S. Moore
Manager
Labor Relations Policies and Programs

Enclosures