



February 22, 2018

Mr. Brian J. Wagner
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Brian:

As a matter of general interest, the Postal Service is revising Welcome to USPS (W2USPS), our onboarding process for newly hired bargaining unit employees.

Major revisions include adding a third day to the program to provide time to newly hired employees to complete various employment-related forms. Additional changes to the program include providing more detailed information concerning employee benefits.

We have enclosed an electronic disc that contains copies of the Employee Quick Reference Guide, Facilitator Guide, and PowerPoint presentation used during W2USPS with annotations indicating changes in the documents from the last versions sent to your organization. The electronic disc also includes an example of a schedule local offices can use to schedule W2USPS.

Please contact Bruce Nicholson at extension 7773 if you have questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan S. Moore".

Alan S. Moore
Manager
Labor Relations Policies and Programs

Enclosure