



February 15, 2018

Mr. Brian J. Wagner
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7016 1970 0000 3442 6743

Dear Brian:

The Postal Service proposes to revise Handbook EL-801, *Supervisor's Safety Handbook*, Section 8-6.2, *First Aid Kits*.

The purpose of the revision is to create an allowance for trained personnel to administer Narcan[®] nasal spray in the event a suspected opioid overdose occurs in a mail processing facility or Post Office Level 24 and above. We anticipate implementation of this change will enable the Postal Service to quickly respond to and counteract employee overdoses that occur as a result of inadvertent exposure to opioids in the mail flow.

We have enclosed:

- A copy of the proposed final draft of Handbook EL-801, *Supervisor's Safety Handbook*, Section 8-6.2, *First Aid Kits*, one with and one without changes.
- A copy of a narrative explanation of the purpose and impact of the changes.

Please contact Bruce Nicholson at extension 7773 if you have any questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alan S. Moore".

for Alan S. Moore
Manager
Labor Relations Policies and Programs

Enclosures

8-6.2 First Aid Kits

Where first aid kits are required, make sure that the kits are available to all tours of duty and that their contents are checked regularly. First aid kits must include items necessary for an emergency situation and must not serve as the source of nonemergency supplies such as aspirin and antacid. Due to liability issues, Postal Service employees are prohibited from dispensing medication without the supervision of a medical professional such as a doctor or nurse.

(Exception: Trained and certified employees may administer Narcan in response to a suspected Opioid overdose).

Authorized first aid kit supplies must include:

- a. Band Aids®.
- b. Disposable gloves.
- c. Gauze pads of various sizes, sterile and nonsterile.
- d. Adhesive tape, 1 inch and 2 inches wide.
- e. Ammonia inhalants.
- f. CPR mask (microshield).
- g. Antiseptic ointment.
- h. Eye pads.
- i. Arm sling.
- j. Nonadherent dressing (adaptic).
- k. Eye irrigation solution.
- l. Individually wrapped alcohol wipes.
- m. Individually wrapped Betadine® wipes.
- n. Logbook.

See 29 CFR 1910.151, Medical services and first aid, for additional requirements.

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Narrative Statement:

Postal Service employees are currently prohibited from dispensing medication without the supervision of a medical professional such as a doctor or a nurse.

The Postal Service intends to revise Section 8-6.2, *First Aid Kits*, of Handbook EL-801, *Supervisor's Safety Handbook*, for the purpose of permitting trained personnel to administer Narcan® nasal spray to an employee suffering from an opioid overdose.

Further, the Postal Service intends to deploy supplies of Narcan® nasal spray to all mail processing facilities and Level 24 and above post offices throughout the country. As a result, we believe the Postal Service will be better equipped to quickly respond to suspected opioid overdoses and counteract the resulting effects that accidental exposure to opioids in the mail flow may have on employees.