



June 25, 2018

Brian J. Wagner  
President  
National Association of Postal  
Supervisors  
1727 King Street, Suite 400  
Alexandria, VA 22314-2753

Dear Brian:

This is in reference to our June 5 correspondence (enclosed) regarding plans to update specific job criteria information to the Job Descriptions (JD Online) tool.

The second group of updates to the existing criteria has been completed and will be posted on the JD Online. The criteria for those jobs are enclosed.

Please contact Phong Quang at extension 2857 if you have questions concerning this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bruce A. Nicholson".

*for*  
Bruce A. Nicholson  
Manager  
Labor Relations Policy Administration

Enclosure

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
0180-0020	EAP CLINICAL SUPERVISOR	E	18	Position authorization requires Headquarters approval.	Authorized in Los Angeles and Philadelphia Districts only. Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov). Two (2) authorized in Los Angeles and Philadelphia Districts only.
0180-0014	EAP COUNSELOR	E	16	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHM0@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	Criteria effective 10/1/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov).
0201-7094	MGR HUMAN RESOURCES (DISTRICT)	E	25	Position authorized only at Level 1, Major, and Metro Districts.	One (1) authorized per District. 0201-7094 MGR HUMAN RESOURCES (DISTRICT) EAS-25 - Authorized at Major, Metro, and Level 1 Districts 0201-7095 MGR HUMAN RESOURCES (DISTRICT) EAS-24 - Authorized at Level 2 Districts 0201-7096 MGR HUMAN RESOURCES (DISTRICT) EAS-23 - Authorized at Level 3 Districts
0201-7095	MGR HUMAN RESOURCES (DISTRICT)	E	24	Position authorized only at Level 2 Districts.	Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov). One (1) authorized per District. 0201-7094 MGR HUMAN RESOURCES (DISTRICT) EAS-25 - Authorized at Major, Metro, and Level 1 Districts 0201-7095 MGR HUMAN RESOURCES (DISTRICT) EAS-24 - Authorized at Level 2 Districts 0201-7096 MGR HUMAN RESOURCES (DISTRICT) EAS-23 - Authorized at Level 3 Districts
0201-7096	MGR HUMAN RESOURCES (DISTRICT)	E	23	Position authorized only at level 3 Districts.	Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov). One (1) authorized per District. 0201-7094 MGR HUMAN RESOURCES (DISTRICT) EAS-25 - Authorized at Major, Metro, and Level 1 Districts 0201-7095 MGR HUMAN RESOURCES (DISTRICT) EAS-24 - Authorized at Level 2 Districts 0201-7096 MGR HUMAN RESOURCES (DISTRICT) EAS-23 - Authorized at Level 3 Districts
0504-5022	BUDGET/FINANCIAL ANALYST (DIST)	E	19	Authorized at District Offices only on a complement neutral basis. 2 authorized at Category 1, 2, Major, and Metro Districts. 1 authorized at Category 3 Districts.	Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov). One (1) authorized per District.
0505-7063	MGR FINANCE (DISTRICT)	E	24	Position authorized only at Level 2 Districts.	Criteria effective 03/26/2011. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov). The following criteria apply to these jobs authorized at the District Offices: 0505-7064 MGR FINANCE (DISTRICT) EAS-23 - One (1) authorized at Level 3 Districts 0505-7063 MGR FINANCE (DISTRICT) EAS-24 - One (1) authorized at Level 2 Districts 0505-7065 MGR FINANCE (DISTRICT) EAS-25 - One (1) authorized at Major, Metro, and Level 1 Districts Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHM0@usps.gov).

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
0505-7064	MGR FINANCE (DISTRICT)	E	23	Position authorized only at level 3 Districts.	The following criteria apply to these jobs authorized at the District Offices: 0505-7064 MGR FINANCE (DISTRICT) EAS-23 - One (1) authorized at Level 3 Districts 0505-7063 MGR FINANCE (DISTRICT) EAS-24 - One (1) authorized at Level 2 Districts 0505-7065 MGR FINANCE (DISTRICT) EAS-25 - One (1) authorized at Major, Metro, and Level 1 Districts  Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
0505-7065	MGR FINANCE (DISTRICT)	E	25	Position authorized only at Level 1, Major, and Metro Districts.	The following criteria apply to these jobs authorized at the District Offices: 0505-7064 MGR FINANCE (DISTRICT) EAS-23 - One (1) authorized at Level 3 Districts 0505-7063 MGR FINANCE (DISTRICT) EAS-24 - One (1) authorized at Level 2 Districts 0505-7065 MGR FINANCE (DISTRICT) EAS-25 - One (1) authorized at Major, Metro, and Level 1 Districts  Criteria effective October 2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2310-7034	MGR OPERATIONS PROGRAMS SUPPORT	E	23	Position authorized only at level 3 Districts.	The following criteria apply to these jobs authorized at the District Offices: 2310-7034 MGR OPERATIONS PROGRAMS SUPPORT EAS-23 - One (1) authorized in Level 3 Districts. 2310-7037 MGR OPERATIONS PROGRAMS SUPPORT EAS-24 - One (1) authorized in Level 2 Districts. 2310-7038 MGR OPERATIONS PROGRAMS SUPPORT EAS-25 - One (1) authorized in Major, Metro, and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2310-7037	MGR OPERATIONS PROGRAMS SUPPORT	E	24	Position authorized only at Level 2 Districts.	The following criteria apply to these jobs authorized at the District Offices: 2310-7034 MGR OPERATIONS PROGRAMS SUPPORT EAS-23 - One (1) authorized in Level 3 Districts. 2310-7037 MGR OPERATIONS PROGRAMS SUPPORT EAS-24 - One (1) authorized in Level 2 Districts. 2310-7038 MGR OPERATIONS PROGRAMS SUPPORT EAS-25 - One (1) authorized in Major, Metro, and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2310-7038	MGR OPERATIONS PROGRAMS SUPPORT	E	25	Position authorized only at Level 1, Major, and Metro Districts.	The following criteria apply to these jobs authorized at the District Offices: 2310-7034 MGR OPERATIONS PROGRAMS SUPPORT EAS-23 - One (1) authorized in Level 3 Districts. 2310-7037 MGR OPERATIONS PROGRAMS SUPPORT EAS-24 - One (1) authorized in Level 2 Districts. 2310-7038 MGR OPERATIONS PROGRAMS SUPPORT EAS-25 - One (1) authorized in Major, Metro, and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2345-7051	MGR BUSINESS MAIL ENTRY	E	20	Position authorized only at level 1, 2, Major, and Metro Districts.	The following criteria apply to these jobs authorized at the District Offices: 2345-7051 MGR BUSINESS MAIL ENTRY EAS-19 - One (1) authorized at Level 3 Districts. 2345-7051 MGR BUSINESS MAIL ENTRY EAS-20 - One (1) authorized at Major, Metro, Level 1 and Level 2 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2345-7052	MGR BUSINESS MAIL ENTRY	E	19	Position authorized only at level 3 Districts.	The following criteria apply to these jobs authorized at the District Offices: 2345-7052 MGR BUSINESS MAIL ENTRY EAS-19 - One (1) authorized at Level 3 Districts. 2345-7051 MGR BUSINESS MAIL ENTRY EAS-20 - One (1) authorized at Major, Metro, Level 1 and Level 2 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
2370-0195	MGR MARKETING (DISTRICT)	E	25	Position authorized only at Level 1, Major, and Metro Districts.	The following criteria apply to these jobs authorized at the District Offices: 2370-0197 MGR MARKETING (DISTRICT) EAS-23 - One (1) authorized in Level 3 Districts. 2370-0196 MGR MARKETING (DISTRICT) EAS-24 - One (1) authorized in Level 2 Districts. 2370-0195 MGR MARKETING (DISTRICT) EAS-25 - One (1) authorized in Major, Metro and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
2370-0196	MGR MARKETING (DISTRICT)	E	24	Position authorized only at Level 2 Districts.	The following criteria apply to these jobs authorized at the District Offices: 2370-0197 MGR MARKETING (DISTRICT) EAS-23 - One (1) authorized in Level 3 Districts. 2370-0196 MGR MARKETING (DISTRICT) EAS-24 - One (1) authorized in Level 2 Districts. 2370-0195 MGR MARKETING (DISTRICT) EAS-25 - One (1) authorized in Major, Metro and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
2370-0197	MGR MARKETING (DISTRICT)	E	23	Position authorized only at level 3 Districts.	The following criteria apply to these jobs authorized at the District Offices: 2370-0197 MGR MARKETING (DISTRICT) EAS-23 - One (1) authorized in Level 3 Districts. 2370-0196 MGR MARKETING (DISTRICT) EAS-24 - One (1) authorized in Level 2 Districts. 2370-0195 MGR MARKETING (DISTRICT) EAS-25 - One (1) authorized in Major, Metro and Level 1 Districts.  Criteria effective 10/01/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
0332-0014	INFORMATION SYSTEMS SPECIALIST	E	19	Position authorized at Area Office, District Office, and ISC's. BMCs formerly had one position. As of the Summer 2007 there is one position domiciled at the BMC but on the rolls of the CS District Office.  1 authorized per Area Office. Authorizations at the PFC's determined by the number of workstations serviced/maintained by the District and also the size, geography of the District.  Position authorization requires 3 or more dedicated EAS program positions.	One (1) authorized per Area.  Criteria effective 10/1/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
0233-0017	MGR LABOR RELATIONS	E	22		One (1) authorized in Major, Metro, Level 1, and Level 2 Districts, and in the Dakotas and Caribbean Districts.  Criteria effective 10/1/2004. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).
1035-0036	DISTRICT COMMUNICATIONS COORDINATOR	E	19	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	One (1) authorized in each of the following ten Districts: Capital, Atlanta, Baltimore, Mid-Carolinas, Greensboro, Greater South Carolinas, Northern Virginia, Richmond, Western New York, and Northern New England.  Criteria effective 7/30/2011. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMD@usps.gov).

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
0201-0107	HR GENERALIST (PRINCIPAL)	E	21	1 authorized per District. See Reference Documents.	The following criteria apply to these jobs: 0201-0107 HR GENERALIST (PRINCIPAL) EAS-21 - One (1) authorized per district 0201-0108 HR GENERALIST EAS-19 - One (1) authorized in the Caribbean District. 0201-0326 HR GENERALIST (SLC REC) EAS-19 - One (1) authorized at the Remote Encoding Center (REC). Criteria effective 4/2/2016. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
0201-0108	HR GENERALIST	E	19	1 authorized per District. See Reference Documents.	The following criteria apply to these jobs: 0201-0107 HR GENERALIST (PRINCIPAL) EAS-21 - One (1) authorized per district 0201-0108 HR GENERALIST EAS-19 - One (1) authorized in the Caribbean District. 0201-0326 HR GENERALIST (SLC REC) EAS-19 - One (1) authorized at the Remote Encoding Center (REC). Criteria effective 4/2/2016. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
0201-0326	HR GENERALIST (SLC REC)	E	19	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	The following criteria apply to these jobs: 0201-0107 HR GENERALIST (PRINCIPAL) EAS-21 - One (1) authorized per district 0201-0108 HR GENERALIST EAS-19 - One (1) authorized in the Caribbean District. 0201-0326 HR GENERALIST (SLC REC) EAS-19 - One (1) authorized at the Remote Encoding Center (REC). Criteria effective 4/2/2016. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
0505-0149	MGR FINANCIAL PROGRAMS COMPLIANCE	E	21	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	One (1) authorized in Major, Metro, Level 1, and Level 2 Districts, and in the Dakotas District. Criteria effective 3/25/2011. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
0343-0219	PRODUCT INFORMATION QUALITY ANALYST	E	17	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	The following criteria apply to these jobs: 0343-0219 PRODUCT INFORMATION QUALITY ANALYST EAS-17 (Exempt) 0343-0227 PRODUCT INFORMATION QUALITY ANALYST EAS-17 (Non-Exempt) Total of fifty-eight (58) authorized at District Offices, with maximum two (2) per district. Use non-exempt occupation code when supervisory responsibilities do not meet FLSA exemption requirements. Criteria effective 8/25/2012. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted												
2302-0038	PLANT MANAGER	E	24	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BCFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/ni/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/ni/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:                      2302-0038 PLANT MANAGER EAS-24                      2302-0039 PLANT MANAGER EAS-25                      2302-0031 PLANT MANAGER (4) PCES-01                      2302-0040 SR PLANT MANAGER (4) PCES-01                      2302-0030 PLANT MANAGER (3) PCES-01                      2302-0027 SR PLANT MANAGER (3) PCES-01                      2302-0029 PLANT MANAGER (2) PCES-01                      2302-0026 SR PLANT MANAGER (2) PCES-01                      2302-0025 SR PLANT MANAGER (1) PCES-01                      2302-0023 PLANT MANAGER (MAJOR) PCES-01</p> <p>One (1) authorized at each Processing and Distribution Center (P&amp;DC), based on the following factors.</p> <table border="1"> <thead> <tr> <th>Factor</th> <th>Weight</th> </tr> </thead> <tbody> <tr> <td>Volume (TPH minus 919 &amp; FSS volumes)</td> <td>30%</td> </tr> <tr> <td>Total 5-Digit ZIP Codes Serviced (Destinating Only)</td> <td>10%</td> </tr> <tr> <td>Total Possible Deliveries (Destinating Sorts for Piece Distribution)</td> <td>10%</td> </tr> <tr> <td>Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)</td> <td>20%</td> </tr> <tr> <td>Facility Complexity (Product Variety, ASF)</td> <td></td> </tr> </tbody> </table>	Factor	Weight	Volume (TPH minus 919 & FSS volumes)	30%	Total 5-Digit ZIP Codes Serviced (Destinating Only)	10%	Total Possible Deliveries (Destinating Sorts for Piece Distribution)	10%	Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)	20%	Facility Complexity (Product Variety, ASF)	
Factor	Weight																
Volume (TPH minus 919 & FSS volumes)	30%																
Total 5-Digit ZIP Codes Serviced (Destinating Only)	10%																
Total Possible Deliveries (Destinating Sorts for Piece Distribution)	10%																
Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)	20%																
Facility Complexity (Product Variety, ASF)																	
2302-0039	PLANT MANAGER	E	25	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BCFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/ni/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/ni/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:                      2302-0038 PLANT MANAGER EAS-24                      2302-0039 PLANT MANAGER EAS-25                      2302-0031 PLANT MANAGER (4) PCES-01                      2302-0040 SR PLANT MANAGER (4) PCES-01                      2302-0030 PLANT MANAGER (3) PCES-01                      2302-0027 SR PLANT MANAGER (3) PCES-01                      2302-0029 PLANT MANAGER (2) PCES-01                      2302-0026 SR PLANT MANAGER (2) PCES-01                      2302-0025 SR PLANT MANAGER (1) PCES-01                      2302-0023 PLANT MANAGER (MAJOR) PCES-01</p> <p>One (1) authorized at each Processing and Distribution Center (P&amp;DC), based on the following factors.</p> <table border="1"> <thead> <tr> <th>Factor</th> <th>Weight</th> </tr> </thead> <tbody> <tr> <td>Volume (TPH minus 919 &amp; FSS volumes)</td> <td>30%</td> </tr> <tr> <td>Total 5-Digit ZIP Codes Serviced (Destinating Only)</td> <td>10%</td> </tr> <tr> <td>Total Possible Deliveries (Destinating Sorts for Piece Distribution)</td> <td>10%</td> </tr> <tr> <td>Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)</td> <td>20%</td> </tr> <tr> <td>Facility Complexity (Product Variety, ASF)</td> <td></td> </tr> </tbody> </table>	Factor	Weight	Volume (TPH minus 919 & FSS volumes)	30%	Total 5-Digit ZIP Codes Serviced (Destinating Only)	10%	Total Possible Deliveries (Destinating Sorts for Piece Distribution)	10%	Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)	20%	Facility Complexity (Product Variety, ASF)	
Factor	Weight																
Volume (TPH minus 919 & FSS volumes)	30%																
Total 5-Digit ZIP Codes Serviced (Destinating Only)	10%																
Total Possible Deliveries (Destinating Sorts for Piece Distribution)	10%																
Equipment Set (Weighted by Staffing Levels and Machine Average Run Times)	20%																
Facility Complexity (Product Variety, ASF)																	

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2315-0078	LEAD SR MGR DISTRIBUTION OPERATIONS	E	26	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGF-HMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                      2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                      2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                      2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                      2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                      2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                      2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0067 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>
2315-7138	SR MGR DISTRIBUTION OPERATIONS	E	25	Position authorized in P&DC's designated as a Sr Plant.  Position authorized when all authorized MDO positions are EAS-24.  Position authorized when there are at least two subordinate reporting installations with at least one being a P&DC.	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                      2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                      2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                      2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                      2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                      2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                      2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0067 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2315-0067	MGR DISTRIBUTION OPERATIONS	E	19	<p>Position authorization based on the number of Supervisors, Distribution Operations on a given tour.</p> <p>See Reference Correspondence Manager, Distribution Operations Authorizations on the web site of Organizational Design and Management.</p>	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                      2315-0087 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                      2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                      2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                      2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                      2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                      2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0087 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>
2315-0087	MGR DISTRIBUTION OPERATIONS	E	19	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a>).</p>	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                      2315-0087 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                      2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                      2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                      2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                      2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                      2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0087 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>



Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2315-7141	MGR DISTRIBUTION OPERATIONS	E	20	<p>Position authorization based on the number of Supervisors, Distribution Operations on a given tour.</p> <p>See Reference Correspondence Manager, Distribution Operations Authorizations on the web site of Organizational Design and Management.</p>	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                  2315-0087 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                  2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                  2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                  2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                  2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                  2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0087 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>
2315-7140	MGR DISTRIBUTION OPERATIONS	E	22	<p>Position authorization based on the number of Supervisors, Distribution Operations on a given tour.</p> <p>See Reference Correspondence Manager, Distribution Operations Authorizations on the web site of Organizational Design and Management.</p>	<p>The following criteria apply to these jobs:</p> <p>2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19                  2315-0087 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA)                  2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20                  2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22                  2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24                  2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25                  2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26</p> <p>Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.</p> <p>At Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&amp;DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&amp;DCs.</p> <p>Occupation code 2315-0087 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.</p> <p>If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.</p>

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																																		
2315-7139	MGR DISTRIBUTION OPERATIONS	E	24	Position authorization based on the number of Supervisors, Distribution Operations on a given tour. See Reference Correspondence Manager, Distribution Operations Authorizations on the web site of Organizational Design and Management.	The following criteria apply to these jobs: 2315-0067 MGR DISTRIBUTION OPERATIONS EAS-19 2315-0087 MGR DISTRIBUTION OPERATIONS EAS-19 (SDA) 2315-7141 MGR DISTRIBUTION OPERATIONS EAS-20 2315-7140 MGR DISTRIBUTION OPERATIONS EAS-22 2315-7139 MGR DISTRIBUTION OPERATIONS EAS-24 2315-7138 SR MGR DISTRIBUTION OPERATIONS EAS-25 2315-0078 LEAD SR MGR DISTRIBUTION OPERATIONS EAS-26  Mgr Distribution Operations (MDO) are earned at 1:22 ratio, minus earned Supervisor Distribution Operations (SDO), based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.  At Processing and Distribution Centers (P&DC), Network Distribution Centers (NDC) and International Service Centers (ISC), at least three (3) MDOs are authorized for plants with three tours. Plants with three tours that earn fewer than 3 MDOs exchange one earned SDO per additional MDO authorized. In addition to earned MDOs, one (1) Lead Sr MDO EAS-26 is authorized at major P&DCs and one (1) Sr MDO EAS-25 is authorized at all other senior P&DCs.  Occupation code 2315-0087 MDO EAS-19 is for use only in facilities where the MDO manages bargaining employees directly, and therefore qualifies for the supervisor differential adjustment (SDA; reference ELM Section 412.1). Authorized in plants with fewer than three Supervisor Distribution Operations (SDO) authorized positions.  If five (5) or fewer MDOs earned, job levels are based on facility type and level. The following chart shows the maximum number of positions allowed per level. If an odd number of positions remain, the additional MDO is authorized at the higher level.																																																		
2315-0066	SUPV DISTRIBUTION OPERATIONS	E	17	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	Earned at 1:25 ratio, based on on-rolls mail processing craft count. The SDO MDO Analysis Report shows the number earned in each facility.  Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://btl.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://btl.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34NC@usps.gov).																																																		
2315-7143	MGR IN-PLANT SUPPORT	E	21	Authorized at Level EAS-25 P&DCs.	The following criteria apply to these jobs: 2315-7143 MGR IN-PLANT SUPPORT EAS-21 2315-7145 MGR IN-PLANT SUPPORT EAS-23 2315-0023 MGR IN-PLANT SUPPORT EAS-25  Manager In-Plant Support is authorized at Processing and Distribution Centers (P&DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.  <table border="1"> <thead> <tr> <th>Facility Type</th> <th>Facility Level</th> <th>M/IPS 21</th> <th>M/IPS 23</th> <th>M/IPS 25</th> </tr> </thead> <tbody> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	Facility Type	Facility Level	M/IPS 21	M/IPS 23	M/IPS 25	P&DC	EAS-25	1	1	1	P&DC	Level 4	1	1	1	P&DC	Level 3	1	1	1	P&DC	Level 2	1	1	1	P&DC	Level 1	1	1	1	P&DC	Major	1	1	1	NDC	Level 3	1	1	1	NDC	Level 2	1	1	1	NDC	Level 1	1	1	1
Facility Type	Facility Level	M/IPS 21	M/IPS 23	M/IPS 25																																																			
P&DC	EAS-25	1	1	1																																																			
P&DC	Level 4	1	1	1																																																			
P&DC	Level 3	1	1	1																																																			
P&DC	Level 2	1	1	1																																																			
P&DC	Level 1	1	1	1																																																			
P&DC	Major	1	1	1																																																			
NDC	Level 3	1	1	1																																																			
NDC	Level 2	1	1	1																																																			
NDC	Level 1	1	1	1																																																			

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																																		
2315-7145	MGR IN-PLANT SUPPORT	E	23	<p>Position authorized for Category 2 and Category 3 P&amp;DCs, i.e. Plant 2 and Plant 3 and Sr. Plant 3.</p>	<p>The following criteria apply to these jobs:                      2315-7143 MGR IN-PLANT SUPPORT EAS-21                      2315-7145 MGR IN-PLANT SUPPORT EAS-23                      2315-0023 MGR IN-PLANT SUPPORT EAS-25</p> <p>Manager In-Plant Support is authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <thead> <tr> <th>Facility Type</th> <th>Level</th> <th>MIPS 21</th> <th>MIPS 23</th> <th>MIPS 25</th> </tr> </thead> <tbody> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	Facility Type	Level	MIPS 21	MIPS 23	MIPS 25	P&DC	EAS-25	1	1	1	P&DC	Level 4	1	1	1	P&DC	Level 3	1	1	1	P&DC	Level 2	1	1	1	P&DC	Level 1	1	1	1	P&DC	Major	1	1	1	NDC	Level 3	1	1	1	NDC	Level 2	1	1	1	NDC	Level 1	1	1	1
Facility Type	Level	MIPS 21	MIPS 23	MIPS 25																																																			
P&DC	EAS-25	1	1	1																																																			
P&DC	Level 4	1	1	1																																																			
P&DC	Level 3	1	1	1																																																			
P&DC	Level 2	1	1	1																																																			
P&DC	Level 1	1	1	1																																																			
P&DC	Major	1	1	1																																																			
NDC	Level 3	1	1	1																																																			
NDC	Level 2	1	1	1																																																			
NDC	Level 1	1	1	1																																																			
2315-0023	MGR IN-PLANT SUPPORT	E	25	<p>Position to be authorized only at Major, Metro, Sr Plant 1, Plant 1, and Sr Plant 2 P&amp;DCs. It is not intended for Plant 2s.</p>	<p>The following criteria apply to these jobs:                      2315-7143 MGR IN-PLANT SUPPORT EAS-21                      2315-7145 MGR IN-PLANT SUPPORT EAS-23                      2315-0023 MGR IN-PLANT SUPPORT EAS-25</p> <p>Manager In-Plant Support is authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <thead> <tr> <th>Facility Type</th> <th>Level</th> <th>MIPS 21</th> <th>MIPS 23</th> <th>MIPS 25</th> </tr> </thead> <tbody> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	Facility Type	Level	MIPS 21	MIPS 23	MIPS 25	P&DC	EAS-25	1	1	1	P&DC	Level 4	1	1	1	P&DC	Level 3	1	1	1	P&DC	Level 2	1	1	1	P&DC	Level 1	1	1	1	P&DC	Major	1	1	1	NDC	Level 3	1	1	1	NDC	Level 2	1	1	1	NDC	Level 1	1	1	1
Facility Type	Level	MIPS 21	MIPS 23	MIPS 25																																																			
P&DC	EAS-25	1	1	1																																																			
P&DC	Level 4	1	1	1																																																			
P&DC	Level 3	1	1	1																																																			
P&DC	Level 2	1	1	1																																																			
P&DC	Level 1	1	1	1																																																			
P&DC	Major	1	1	1																																																			
NDC	Level 3	1	1	1																																																			
NDC	Level 2	1	1	1																																																			
NDC	Level 1	1	1	1																																																			

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																								
0896-0005	OPERATIONS INDUSTRIAL ENGINEER (FIELD)	E	21	Per internal HQ memorandum from SVP Operations of April 23, 2007.	<p>The following criteria apply to these jobs:                      0896-0005 OPERATIONS INDUSTRIAL ENGINEER (FIELD) EAS-21                      0896-0009 OPERATIONS INDUSTRIAL ENGINEER (FIELD) EAS-23</p> <p>Field Operations Industrial Engineers (OIE) are authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on the facility type and level.</p> <table border="1"> <thead> <tr> <th>Facility Type</th> <th>Facility Level</th> <th>OIE 21</th> <th>OIE 23</th> </tr> </thead> <tbody> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>3</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>3</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>2</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>2</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 1</td> <td>3</td> <td>1</td> </tr> </tbody> </table>	Facility Type	Facility Level	OIE 21	OIE 23	P&DC	EAS-25	1	1	P&DC	Level 4	2	1	P&DC	Level 3	2	1	P&DC	Level 2	2	1	P&DC	Level 1	3	1	P&DC	Major	3	1	NDC	Level 3	2	1	NDC	Level 2	2	1	NDC	Level 1	3	1
Facility Type	Facility Level	OIE 21	OIE 23																																										
P&DC	EAS-25	1	1																																										
P&DC	Level 4	2	1																																										
P&DC	Level 3	2	1																																										
P&DC	Level 2	2	1																																										
P&DC	Level 1	3	1																																										
P&DC	Major	3	1																																										
NDC	Level 3	2	1																																										
NDC	Level 2	2	1																																										
NDC	Level 1	3	1																																										
0896-0009	OPERATIONS INDUSTRIAL ENGINEER (FIELD)	E	23	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:                      0896-0005 OPERATIONS INDUSTRIAL ENGINEER (FIELD) EAS-21                      0896-0009 OPERATIONS INDUSTRIAL ENGINEER (FIELD) EAS-23</p> <p>Field Operations Industrial Engineers (OIE) are authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on the facility type and level.</p> <table border="1"> <thead> <tr> <th>Facility Type</th> <th>Facility Level</th> <th>OIE 21</th> <th>OIE 23</th> </tr> </thead> <tbody> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>3</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>3</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>2</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>2</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 1</td> <td>3</td> <td>1</td> </tr> </tbody> </table>	Facility Type	Facility Level	OIE 21	OIE 23	P&DC	EAS-25	1	1	P&DC	Level 4	2	1	P&DC	Level 3	2	1	P&DC	Level 2	2	1	P&DC	Level 1	3	1	P&DC	Major	3	1	NDC	Level 3	2	1	NDC	Level 2	2	1	NDC	Level 1	3	1
Facility Type	Facility Level	OIE 21	OIE 23																																										
P&DC	EAS-25	1	1																																										
P&DC	Level 4	2	1																																										
P&DC	Level 3	2	1																																										
P&DC	Level 2	2	1																																										
P&DC	Level 1	3	1																																										
P&DC	Major	3	1																																										
NDC	Level 3	2	1																																										
NDC	Level 2	2	1																																										
NDC	Level 1	3	1																																										

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																																		
2315-0068	OPERATIONS SUPPORT SPECIALIST	E	17	<p>Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.</p>	<p>The following criteria apply to these jobs:                      2315-0068 OPERATIONS SUPPORT SPECIALIST EAS-17                      2340-5044 OPERATIONS SUPPORT SPECIALIST EAS-18                      2340-5043 OPERATIONS SUPPORT SPECIALIST EAS-20</p> <p>Operations Support Specialists (OSS) are authorized at Processing and Distribution Centers (P&amp;DC), mail processing facilities (MPF), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <tr> <td>Facility Type</td> <td>Facility Level</td> <td>OSS 17</td> <td>OSS 18</td> <td>OSS 20</td> </tr> <tr> <td>MPF</td> <td>ALL</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-24</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>2</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>3</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>4</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>5</td> <td></td> <td>2</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>5</td> <td></td> <td>2</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td></td> <td>2</td> <td>1</td> </tr> </table>	Facility Type	Facility Level	OSS 17	OSS 18	OSS 20	MPF	ALL	1			P&DC	EAS-24	2			P&DC	EAS-25	2			P&DC	Level 4	2		1	P&DC	Level 3	3		1	P&DC	Level 2	4		1	P&DC	Level 1	5		2	P&DC	Major	5		2	NDC	Level 3		2	1
Facility Type	Facility Level	OSS 17	OSS 18	OSS 20																																																			
MPF	ALL	1																																																					
P&DC	EAS-24	2																																																					
P&DC	EAS-25	2																																																					
P&DC	Level 4	2		1																																																			
P&DC	Level 3	3		1																																																			
P&DC	Level 2	4		1																																																			
P&DC	Level 1	5		2																																																			
P&DC	Major	5		2																																																			
NDC	Level 3		2	1																																																			
2340-5044	OPERATIONS SUPPORT SPECIALIST	E	18	<p>Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.</p>	<p>The following criteria apply to these jobs:                      2315-0068 OPERATIONS SUPPORT SPECIALIST EAS-17                      2340-5044 OPERATIONS SUPPORT SPECIALIST EAS-18                      2340-5043 OPERATIONS SUPPORT SPECIALIST EAS-20</p> <p>Operations Support Specialists (OSS) are authorized at Processing and Distribution Centers (P&amp;DC), mail processing facilities (MPF), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <tr> <td>Facility Type</td> <td>Facility Level</td> <td>OSS 17</td> <td>OSS 18</td> <td>OSS 20</td> </tr> <tr> <td>MPF</td> <td>ALL</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-24</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>2</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>3</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>4</td> <td></td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>5</td> <td></td> <td>2</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>5</td> <td></td> <td>2</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td></td> <td>2</td> <td>1</td> </tr> </table>	Facility Type	Facility Level	OSS 17	OSS 18	OSS 20	MPF	ALL	1			P&DC	EAS-24	2			P&DC	EAS-25	2			P&DC	Level 4	2		1	P&DC	Level 3	3		1	P&DC	Level 2	4		1	P&DC	Level 1	5		2	P&DC	Major	5		2	NDC	Level 3		2	1
Facility Type	Facility Level	OSS 17	OSS 18	OSS 20																																																			
MPF	ALL	1																																																					
P&DC	EAS-24	2																																																					
P&DC	EAS-25	2																																																					
P&DC	Level 4	2		1																																																			
P&DC	Level 3	3		1																																																			
P&DC	Level 2	4		1																																																			
P&DC	Level 1	5		2																																																			
P&DC	Major	5		2																																																			
NDC	Level 3		2	1																																																			

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																																												
2340-5043	OPERATIONS SUPPORT SPECIALIST	E	20	<p>Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.</p>	<p>The following criteria apply to these jobs:                      2315-0068 OPERATIONS SUPPORT SPECIALIST EAS-17                      2340-5044 OPERATIONS SUPPORT SPECIALIST EAS-18                      2340-5043 OPERATIONS SUPPORT SPECIALIST EAS-20</p> <p>Operations Support Specialists (OSS) are authorized at Processing and Distribution Centers (P&amp;DC), mail processing facilities (MPF), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <tr> <td>Facility Type</td> <td>Facility Level</td> <td>OSS 17</td> <td>OSS 18</td> <td>OSS 20</td> </tr> <tr> <td>MPF</td> <td>ALL</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-24</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>3</td> <td>3</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>4</td> <td>4</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>5</td> <td>5</td> <td>2</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>5</td> <td>5</td> <td>2</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>2</td> <td>2</td> <td>1</td> </tr> </table>	Facility Type	Facility Level	OSS 17	OSS 18	OSS 20	MPF	ALL	1	1	1	P&DC	EAS-24	2	2	1	P&DC	EAS-25	2	2	1	P&DC	Level 4	2	2	1	P&DC	Level 3	3	3	1	P&DC	Level 2	4	4	1	P&DC	Level 1	5	5	2	P&DC	Major	5	5	2	NDC	Level 3	2	2	1										
Facility Type	Facility Level	OSS 17	OSS 18	OSS 20																																																													
MPF	ALL	1	1	1																																																													
P&DC	EAS-24	2	2	1																																																													
P&DC	EAS-25	2	2	1																																																													
P&DC	Level 4	2	2	1																																																													
P&DC	Level 3	3	3	1																																																													
P&DC	Level 2	4	4	1																																																													
P&DC	Level 1	5	5	2																																																													
P&DC	Major	5	5	2																																																													
NDC	Level 3	2	2	1																																																													
2330-0039	MGR TRANSPORTATION NETWORKS	E	18	<p>This position is authorized where there is a minimum of 10 MVOs and TTOs. EAS-23 94 and greater EAS-21 51-93 MVOs TTOs EAS-20 25-50 MVOs TTOs EAS-18 from 10 to 24 MVOs TTOs</p>	<p>The following criteria apply to these jobs:                      2330-0039 MGR TRANSPORTATION NETWORKS EAS-18                      2330-0041 MGR TRANSPORTATION NETWORKS EAS-20                      2150-6025 MGR TRANSPORTATION NETWORKS EAS-21                      2150-6024 MGR TRANSPORTATION NETWORKS EAS-23</p> <p>Manager Transportation Networks (TANS) is authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <table border="1"> <tr> <td>Facility Type</td> <td>Facility Level</td> <td>TANS MGR 18</td> <td>TANS MGR 20</td> <td>TANS MGR 21</td> <td>TANS MGR 23</td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-24</td> <td>1*</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>EAS-25</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 4</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Level 1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>P&amp;DC</td> <td>Major</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 3</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>NDC</td> <td>Level 2</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </table>	Facility Type	Facility Level	TANS MGR 18	TANS MGR 20	TANS MGR 21	TANS MGR 23	P&DC	EAS-24	1*	1	1	1	P&DC	EAS-25	1	1	1	1	P&DC	Level 4	1	1	1	1	P&DC	Level 3	1	1	1	1	P&DC	Level 2	1	1	1	1	P&DC	Level 1	1	1	1	1	P&DC	Major	1	1	1	1	NDC	Level 3	1	1	1	1	NDC	Level 2	1	1	1	1
Facility Type	Facility Level	TANS MGR 18	TANS MGR 20	TANS MGR 21	TANS MGR 23																																																												
P&DC	EAS-24	1*	1	1	1																																																												
P&DC	EAS-25	1	1	1	1																																																												
P&DC	Level 4	1	1	1	1																																																												
P&DC	Level 3	1	1	1	1																																																												
P&DC	Level 2	1	1	1	1																																																												
P&DC	Level 1	1	1	1	1																																																												
P&DC	Major	1	1	1	1																																																												
NDC	Level 3	1	1	1	1																																																												
NDC	Level 2	1	1	1	1																																																												

Criteria Description Changes

Occ. code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2330-0041	MGR TRANSPORTATIONNET WORKS	E	20	This position is authorized in medium size plants with 25 to 50 motor vehicle operators and tractor trailer operators. EAS-23 94 and greater. EAS-21 51-93 MVOs TTOs EAS-20 25-50 MVOs TTOs EAS-18 at least 10 to 24 MVOs TTOs	The following criteria apply to these jobs: 2330-0039 MGR TRANSPORTATIONNETWORKS EAS-18 2330-0041 MGR TRANSPORTATIONNETWORKS EAS-20 2150-6025 MGR TRANSPORTATIONNETWORKS EAS-21 2150-6024 MGR TRANSPORTATIONNETWORKS EAS-23  Manager, Transportation/Networks (TANS) is authorized at Processing and Distribution Centers (P&DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.    Facility Type   Facility Level   TANS MGR 18   TANS MGR 20   TANS MGR 21   TANS MGR 23     P&DC   EAS-24   1*             P&DC   EAS-25   1             P&DC   Level 4       1         P&DC   Level 3         1       P&DC   Level 2           1     P&DC   Level 1             1     P&DC   Major               1     NDC   Level 3             1     NDC   Level 2               1
2150-6025	MGR TRANSPORTATIONNET WORKS	E	21	This position is authorized in large plants where there are at least 51 motor vehicle operators and tractor trailer operators. EAS-23 94 and greater. MVOs TTOs EAS-21 51-93 MVOs TTOs EAS-20 25-50 MVOs TTOs EAS-18 at least 10 to 24 MVOs TTOs	The following criteria apply to these jobs: 2330-0039 MGR TRANSPORTATIONNETWORKS EAS-18 2330-0041 MGR TRANSPORTATIONNETWORKS EAS-20 2150-6025 MGR TRANSPORTATIONNETWORKS EAS-21 2150-6024 MGR TRANSPORTATIONNETWORKS EAS-23  Manager, Transportation/Networks (TANS) is authorized at Processing and Distribution Centers (P&DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.    Facility Type   Facility Level   TANS MGR 18   TANS MGR 20   TANS MGR 21   TANS MGR 23     P&DC   EAS-24   1*             P&DC   EAS-25   1             P&DC   Level 4       1         P&DC   Level 3         1       P&DC   Level 2           1     P&DC   Level 1             1     P&DC   Major               1     NDC   Level 3             1     NDC   Level 2               1

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																																																										
2150-6024	MGR TRANSPORTATION/NET WORKS	E	23	<p>This position is authorized in very large plants where there are at least 94 motor vehicle operators and tractor trailer operators. EAS-23 94 and greater EAS-21 51-93 MVOs TTOs EAS-20 25-50 MVOs TTOs EAS-18 at least 10 to 24 MVOs TTOs</p>	<p>The following criteria apply to these jobs:                      2330-0039 MGR TRANSPORTATION/NETWORKS EAS-18                      2330-0041 MGR TRANSPORTATION/NETWORKS EAS-20                      2150-6025 MGR TRANSPORTATION/NETWORKS EAS-21                      2150-6024 MGR TRANSPORTATION/NETWORKS EAS-23</p> <p>Manager/Transportation/Networks (TANS) is authorized at Processing and Distribution Centers (P&amp;DC), Network Distribution Centers (NDC) and International Service Centers (ISC), based on facility type and level.</p> <p>  Facility Type   Facility Level   TANS MGR 18   TANS MGR 20   TANS MGR 21   TANS MGR 23  </p> <table border="1"> <tr> <td>  P&amp;DC</td> <td>  EAS-24</td> <td>  1*</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  P&amp;DC</td> <td>  EAS-25</td> <td>  1</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  P&amp;DC</td> <td>  Level 4</td> <td> </td> <td>  1</td> <td> </td> <td> </td> </tr> <tr> <td>  P&amp;DC</td> <td>  Level 3</td> <td> </td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  P&amp;DC</td> <td>  Level 2</td> <td> </td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  P&amp;DC</td> <td>  Level 1</td> <td> </td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  P&amp;DC</td> <td>  Major</td> <td> </td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  NDC</td> <td>  Level 3</td> <td> </td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  NDC</td> <td>  Level 2</td> <td> </td> <td> </td> <td> </td> <td>  1</td> </tr> </table> <p>Up to three (3) authorized at Processing and Distribution Centers (P&amp;DC) and Network Distribution Centers (NDC), based on the following factors.</p> <table border="1"> <tr> <td>Factor</td> <td>Weight</td> </tr> <tr> <td>Number of HCRs Administered</td> <td>50%</td> </tr> <tr> <td>Number of HCR Trips</td> <td>15%</td> </tr> <tr> <td>\$ Value of HCR Contracts</td> <td>5%</td> </tr> <tr> <td>MTE Standing Orders/Mailers</td> <td>25%</td> </tr> <tr> <td>Air Networks</td> <td>5%</td> </tr> </table> <p>HCR = Highway Contract Routes, MTE = Mail Transport Equipment</p> <p>Up to two (2) authorized at International Service Centers (ISC), based on the following factors.</p> <table border="1"> <tr> <td>Factor</td> <td>Weight</td> </tr> <tr> <td>Total Mail Volume &amp; Total Number of Lanes</td> <td>30%</td> </tr> <tr> <td>Number of Routes &amp; Volume per Trip</td> <td>20%</td> </tr> <tr> <td>Number of Civil Lanes vs Military Lanes</td> <td>15%</td> </tr> </table>	P&DC	EAS-24	1*				P&DC	EAS-25	1				P&DC	Level 4		1			P&DC	Level 3			1		P&DC	Level 2			1		P&DC	Level 1				1	P&DC	Major				1	NDC	Level 3				1	NDC	Level 2				1	Factor	Weight	Number of HCRs Administered	50%	Number of HCR Trips	15%	\$ Value of HCR Contracts	5%	MTE Standing Orders/Mailers	25%	Air Networks	5%	Factor	Weight	Total Mail Volume & Total Number of Lanes	30%	Number of Routes & Volume per Trip	20%	Number of Civil Lanes vs Military Lanes	15%
P&DC	EAS-24	1*																																																																													
P&DC	EAS-25	1																																																																													
P&DC	Level 4		1																																																																												
P&DC	Level 3			1																																																																											
P&DC	Level 2			1																																																																											
P&DC	Level 1				1																																																																										
P&DC	Major				1																																																																										
NDC	Level 3				1																																																																										
NDC	Level 2				1																																																																										
Factor	Weight																																																																														
Number of HCRs Administered	50%																																																																														
Number of HCR Trips	15%																																																																														
\$ Value of HCR Contracts	5%																																																																														
MTE Standing Orders/Mailers	25%																																																																														
Air Networks	5%																																																																														
Factor	Weight																																																																														
Total Mail Volume & Total Number of Lanes	30%																																																																														
Number of Routes & Volume per Trip	20%																																																																														
Number of Civil Lanes vs Military Lanes	15%																																																																														
2330-0089	NETWORK SPECIALIST	E	17	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGF-HMO@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/hrjobs-workforce/organizational-design-structures/jobs-and-organizational-structures.htm">http://blue.usps.gov/hrjobs-workforce/organizational-design-structures/jobs-and-organizational-structures.htm</a>).</p>																																																																											



Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2330-0040	SUPV TRANSPORTATION OPERATIONS	E	17	<p>As of October 2013, position authorizations are determined by the number of craft employees on rolls including Tractor, Trailer Operators (TTOs), Motor Vehicle Operators (MVOs), Postal Support Employee (PSE) TTOs and PSE MVOs.</p> <p>For P&amp;DC's and ISC's, One Supervisor Transportation Operations is earned per every 25 transportation craft employees on rolls (25:1 ratio).</p> <p>For NDC's, One Supervisor Transportation Operations is earned per every 19 transportation craft employees on rolls (19:1 ratio).</p> <p>EXCEPTION: P&amp;DC's, NDC's and ISC's with at least 10 PVS drivers earn 1 STO.</p> <p>Standard rounding applies. Example, an NDC with 29 TTOs earns two (2) supervisors. <math>29/19 = 1.53</math> which rounds up to 2.</p> <p>Position authorized in mail processing facilities based on the number of maintenance craft employees in the facility, inventory of major mail processing equipment, physical size of the facility, and total craft employees.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management <a href="http://blue.usps.gov/hnsp/cr/documents/cr008.doc">http://blue.usps.gov/hnsp/cr/documents/cr008.doc</a></p>	<p>Supervisor Transportation Operations (STO) positions are authorized based on on-rolls transportation craft count by facility. The count includes Tractor Trailer Operations (TTO), Motor Vehicle Operations (MVO), Postal Support Employee (PSE) TTOs and PSE MVOs. The count does not include Vehicle Operations Assistants (VOA). Facilities with at least 10 Postal Vehicle Services (PVS) drivers will receive at least 1 STO.</p> <p>The supervisor-to-craft ratio is based on facility type in accordance with these ratios: Processing and Distribution Centers (P&amp;DC) and International Service Centers (ISC) - 1:25 Network Distribution Centers (NDC) - 1:19</p> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hnsp/cr/workforce/complement-management/complement-management.htm">http://blue.usps.gov/hnsp/cr/workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (OM34N0@usps.gov).</p>
1640-7040	MGR MAINTENANCE	E	19	<p>The following criteria apply to these jobs: 1640-7040 MGR MAINTENANCE EAS-19 2355-0023 MGR MAINTENANCE EAS-21 2355-0057 MGR MAINTENANCE (LEAD) EAS-21 2355-0020 MGR MAINTENANCE EAS-22 2355-0047 MGR MAINTENANCE (LEAD) EAS-22 2355-0054 MGR MAINTENANCE EAS-23 2355-0053 MGR MAINTENANCE (LEAD) EAS-23 2355-0019 MGR MAINTENANCE (LEAD) EAS-24 2355-0043 MGR MAINTENANCE (LEAD) EAS-24 1640-7037 MGR MAINTENANCE EAS-25 1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p>	<p>The following criteria apply to these jobs: 1640-7040 MGR MAINTENANCE EAS-19 2355-0023 MGR MAINTENANCE EAS-21 2355-0057 MGR MAINTENANCE (LEAD) EAS-21 2355-0020 MGR MAINTENANCE EAS-22 2355-0047 MGR MAINTENANCE (LEAD) EAS-22 2355-0054 MGR MAINTENANCE EAS-23 2355-0053 MGR MAINTENANCE (LEAD) EAS-23 2355-0019 MGR MAINTENANCE (LEAD) EAS-24 2355-0043 MGR MAINTENANCE (LEAD) EAS-24 1640-7037 MGR MAINTENANCE EAS-25 1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p>

Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25
<=27	1*					
28-51	1					
52-75		1				
76-116			1			
117-156				1		

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2355-0023	MGR MAINTENANCE	E	21	<p>Position authorized in mail processing facilities based on the number of maintenance craft employees in the facility, inventory of major mail processing equipment, physical size of the facility, and total craft employees.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management.  <a href="http://blue.usps.gov/hrisp/cr/documents/cr0008.doc">http://blue.usps.gov/hrisp/cr/documents/cr0008.doc</a></p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE EAS-25                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <p>  Auth Craft   MM 19   MM 21   MM 22   MM 23   MM 24   MM 25                          &lt;= 27   1*                                      28 - 51   1                                      52 - 75     1                                      76 - 116       1                                      117 - 156         1            </p>
2355-0057	MGR MAINTENANCE (LEAD)	E	21	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGF-HMC@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/hrjobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hrjobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a>).</p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE EAS-25                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <p>  Auth Craft   MM 19   MM 21   MM 22   MM 23   MM 24   MM 25                          &lt;= 27   1*                                      28 - 51   1                                      52 - 75     1                                      76 - 116       1                                      117 - 156         1            </p>

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																										
2355-0020	MGR MAINTENANCE	E	22	<p>Position authorized in mail processing facilities based on the number of maintenance craft employees in the facility, inventory of major mail processing equipment, physical size of the facility, and total craft employees.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management.  <a href="http://blue.usps.gov/hr/isp/cr/documents/cr008.doc">http://blue.usps.gov/hr/isp/cr/documents/cr008.doc</a></p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE (LEAD) EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE (LEAD) EAS-24                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28 - 51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52 - 75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76 - 116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117 - 156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28 - 51	1						52 - 75		1					76 - 116			1				117 - 156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28 - 51	1																																														
52 - 75		1																																													
76 - 116			1																																												
117 - 156				1																																											
2355-0047	MGR MAINTENANCE (LEAD)	E	22	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMD@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a>).</p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE (LEAD) EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE (LEAD) EAS-24                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28 - 51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52 - 75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76 - 116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117 - 156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28 - 51	1						52 - 75		1					76 - 116			1				117 - 156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28 - 51	1																																														
52 - 75		1																																													
76 - 116			1																																												
117 - 156				1																																											

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2355-0054	MGR MAINTENANCE	E	23	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMD@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	The following criteria apply to these jobs: 1640-7040 MGR MAINTENANCE EAS-19 2355-0023 MGR MAINTENANCE EAS-21 2355-0057 MGR MAINTENANCE (LEAD) EAS-21 2355-0020 MGR MAINTENANCE EAS-22 2355-0047 MGR MAINTENANCE (LEAD) EAS-22 2355-0054 MGR MAINTENANCE EAS-23 2355-0053 MGR MAINTENANCE (LEAD) EAS-23 2355-0019 MGR MAINTENANCE EAS-24 2355-0043 MGR MAINTENANCE (LEAD) EAS-24 1640-7037 MGR MAINTENANCE EAS-25 1640-0004 MGR MAINTENANCE (LEAD) EAS-25  Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&DC).    Auth Craft   MM 19   MM 21   MM 22   MM 23   MM 24   MM 25     <= 27   1*                       28 - 51   1                       52 - 75       1                       76 - 116           1                       117 - 156               1
2355-0053	MGR MAINTENANCE (LEAD)	E	23	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMD@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	The following criteria apply to these jobs: 1640-7040 MGR MAINTENANCE EAS-19 2355-0023 MGR MAINTENANCE EAS-21 2355-0057 MGR MAINTENANCE (LEAD) EAS-21 2355-0020 MGR MAINTENANCE EAS-22 2355-0047 MGR MAINTENANCE (LEAD) EAS-22 2355-0054 MGR MAINTENANCE EAS-23 2355-0053 MGR MAINTENANCE (LEAD) EAS-23 2355-0019 MGR MAINTENANCE EAS-24 2355-0043 MGR MAINTENANCE (LEAD) EAS-24 1640-7037 MGR MAINTENANCE EAS-25 1640-0004 MGR MAINTENANCE (LEAD) EAS-25  Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&DC).    Auth Craft   MM 19   MM 21   MM 22   MM 23   MM 24   MM 25     <= 27   1*                       28 - 51   1                       52 - 75       1                       76 - 116           1                       117 - 156               1

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																										
2355-0019	MGR MAINTENANCE	E	24	<p>Position authorized in mail processing facilities based on the number of maintenance craft employees in the facility, inventory of major mail processing equipment, physical size of the facility, and total craft employees.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management.  <a href="http://blue.usps.gov/hnsp/crf/documents/cr008.doc">http://blue.usps.gov/hnsp/crf/documents/cr008.doc</a></p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE EAS-25                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28 - 51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52 - 75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76 - 116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117 - 156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28 - 51	1						52 - 75		1					76 - 116			1				117 - 156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28 - 51	1																																														
52 - 75		1																																													
76 - 116			1																																												
117 - 156				1																																											
2355-0043	MGR MAINTENANCE (LEAD)	E	24	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BCFHM0@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/hnsp/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hnsp/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a>).</p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      1640-7037 MGR MAINTENANCE (LEAD) EAS-24                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement.                      Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28 - 51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52 - 75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76 - 116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117 - 156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28 - 51	1						52 - 75		1					76 - 116			1				117 - 156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28 - 51	1																																														
52 - 75		1																																													
76 - 116			1																																												
117 - 156				1																																											

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																										
1640-7037	MGR MAINTENANCE	E	25	<p>Position authorized in mail processing facilities based on the number of maintenance craft employees in the facility, inventory of major mail processing equipment, physical size of the facility, and total craft employees.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management.  <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a></p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE (LEAD) EAS-25                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28-51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52-75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76-116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117-156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28-51	1						52-75		1					76-116			1				117-156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28-51	1																																														
52-75		1																																													
76-116			1																																												
117-156				1																																											
1640-0004	MGR MAINTENANCE (LEAD)	E	25	<p>No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHM0@usps.gov) or follow instructions on webpage (<a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a>).</p>	<p>The following criteria apply to these jobs:                      1640-7040 MGR MAINTENANCE EAS-19                      2355-0023 MGR MAINTENANCE EAS-21                      2355-0057 MGR MAINTENANCE (LEAD) EAS-21                      2355-0020 MGR MAINTENANCE EAS-22                      2355-0047 MGR MAINTENANCE (LEAD) EAS-22                      2355-0054 MGR MAINTENANCE EAS-23                      2355-0053 MGR MAINTENANCE (LEAD) EAS-23                      2355-0019 MGR MAINTENANCE EAS-24                      2355-0043 MGR MAINTENANCE (LEAD) EAS-24                      1640-7037 MGR MAINTENANCE (LEAD) EAS-25                      1640-0004 MGR MAINTENANCE (LEAD) EAS-25</p> <p>Maintenance Managers (MM) are authorized based on eWHEP authorized maintenance craft complement. Lead manager title is used only in senior Processing and Distribution Centers (P&amp;DC).</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MM 19</td> <td>MM 21</td> <td>MM 22</td> <td>MM 23</td> <td>MM 24</td> <td>MM 25</td> </tr> <tr> <td>&lt;= 27</td> <td>1*</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>28-51</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>52-75</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>76-116</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>117-156</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </table>	Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25	<= 27	1*						28-51	1						52-75		1					76-116			1				117-156				1		
Auth Craft	MM 19	MM 21	MM 22	MM 23	MM 24	MM 25																																									
<= 27	1*																																														
28-51	1																																														
52-75		1																																													
76-116			1																																												
117-156				1																																											

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																														
2355-0055	MGR MAINTENANCE OPERATIONS	E	20	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGF-HMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structures/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structures/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:</p> <p>2355-0055 MGR MAINTENANCE OPERATIONS EAS-20                  2355-0028 MGR MAINTENANCE OPERATIONS EAS-21                  2355-0051 MGR MAINTENANCE OPERATIONS EAS-22                  2355-0027 MGR MAINTENANCE OPERATIONS EAS-23</p> <p>Managers Maintenance Operations (MMO) are authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MMO 20</td> <td>MMO 21</td> <td>MMO 22</td> <td>MMO 23</td> </tr> <tr> <td>  76 - 116</td> <td>  1</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  2</td> <td> </td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  3</td> <td> </td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td> </td> <td>  3</td> </tr> <tr> <td>  =&gt; 297</td> <td> </td> <td> </td> <td> </td> <td>  4</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QMS4N0@usps.gov).</p>	Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23	76 - 116	1				117 - 156		2			157 - 196			3		197 - 296				3	=> 297				4
Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23																															
76 - 116	1																																		
117 - 156		2																																	
157 - 196			3																																
197 - 296				3																															
=> 297				4																															
2355-0028	MGR MAINTENANCE OPERATIONS	E	21	<p>Position authorization limited to Plants authorized an EAS-24 Mgr Maintenance.</p> <p>Position authorization based on the number of Supv Maintenance Operations (SMO's) authorized per tour.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management <a href="http://blue.usps.gov/hr/sp/cr/documents/cr008.doc">http://blue.usps.gov/hr/sp/cr/documents/cr008.doc</a></p>	<p>The following criteria apply to these jobs:</p> <p>2355-0055 MGR MAINTENANCE OPERATIONS EAS-20                  2355-0028 MGR MAINTENANCE OPERATIONS EAS-21                  2355-0051 MGR MAINTENANCE OPERATIONS EAS-22                  2355-0027 MGR MAINTENANCE OPERATIONS EAS-23</p> <p>Managers Maintenance Operations (MMO) are authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MMO 20</td> <td>MMO 21</td> <td>MMO 22</td> <td>MMO 23</td> </tr> <tr> <td>  76 - 116</td> <td>  1</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  2</td> <td> </td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  3</td> <td> </td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td> </td> <td>  3</td> </tr> <tr> <td>  =&gt; 297</td> <td> </td> <td> </td> <td> </td> <td>  4</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QMS4N0@usps.gov).</p>	Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23	76 - 116	1				117 - 156		2			157 - 196			3		197 - 296				3	=> 297				4
Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23																															
76 - 116	1																																		
117 - 156		2																																	
157 - 196			3																																
197 - 296				3																															
=> 297				4																															

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																														
2355-0051	MGR MAINTENANCE OPERATIONS	E	22	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGF-HMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-structure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:                      2355-0055 MGR MAINTENANCE OPERATIONS EAS-20                      2355-0028 MGR MAINTENANCE OPERATIONS EAS-21                      2355-0051 MGR MAINTENANCE OPERATIONS EAS-22                      2355-0027 MGR MAINTENANCE OPERATIONS EAS-23</p> <p>Managers Maintenance Operations (MMO) are authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MMO 20</td> <td>MMO 21</td> <td>MMO 22</td> <td>MMO 23</td> </tr> <tr> <td>  76 - 116</td> <td>  1</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  2</td> <td> </td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  3</td> <td> </td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td> </td> <td>  3</td> </tr> <tr> <td>  =&gt; 297</td> <td> </td> <td> </td> <td> </td> <td>  4</td> </tr> </table>	Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23	76 - 116	1				117 - 156		2			157 - 196			3		197 - 296				3	=> 297				4
Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23																															
76 - 116	1																																		
117 - 156		2																																	
157 - 196			3																																
197 - 296				3																															
=> 297				4																															
2355-0027	MGR MAINTENANCE OPERATIONS	E	23	<p>Position authorization limited to Plants authorized an EAS-25 Mgr Maintenance.</p> <p>Position authorization based on the number of Supv Maintenance Operations (SMO's) authorized per tour.</p> <p>See Reference Document for Field Maintenance EAS Staffing Procedures and Delegation of Authority on the web site of Organizational Design and Management.  <a href="http://blue.usps.gov/hr/sp/cr/documents/cr0008.doc">http://blue.usps.gov/hr/sp/cr/documents/cr0008.doc</a></p>	<p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QM34NO@usps.gov).</p> <p>The following criteria apply to these jobs:                      2355-0055 MGR MAINTENANCE OPERATIONS EAS-20                      2355-0028 MGR MAINTENANCE OPERATIONS EAS-21                      2355-0051 MGR MAINTENANCE OPERATIONS EAS-22                      2355-0027 MGR MAINTENANCE OPERATIONS EAS-23</p> <p>Managers Maintenance Operations (MMO) are authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>MMO 20</td> <td>MMO 21</td> <td>MMO 22</td> <td>MMO 23</td> </tr> <tr> <td>  76 - 116</td> <td>  1</td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  2</td> <td> </td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  3</td> <td> </td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td> </td> <td>  3</td> </tr> <tr> <td>  =&gt; 297</td> <td> </td> <td> </td> <td> </td> <td>  4</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QM34NO@usps.gov).</p>	Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23	76 - 116	1				117 - 156		2			157 - 196			3		197 - 296				3	=> 297				4
Auth Craft	MMO 20	MMO 21	MMO 22	MMO 23																															
76 - 116	1																																		
117 - 156		2																																	
157 - 196			3																																
197 - 296				3																															
=> 297				4																															



Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																
2355-0010	SUPV MAINTENANCE OPERATIONS	E	17	<p>Position authorized in mail processing facilities based on the number of maintenance craft employees located within the plant and assigned to the plant maintenance tour being considered for a supervisor. Staffing ratio of 1:20. See Reference Documents.</p>	<p>Supervisor Maintenance Operations (SMO) are authorized based on eWHEP authorized maintenance craft complement. Ratio of 1:12 until 6 SMOs earned, then ratio of 1:20 for the remainder. Labor Distribution Code (LDC) 39 positions not included in the calculation.</p> <table border="1"> <thead> <tr> <th>Auth Craft</th> <th>SMO</th> </tr> </thead> <tbody> <tr><td>0 - 15*</td><td>0</td></tr> <tr><td>16 - 27</td><td>1</td></tr> <tr><td>28 - 39</td><td>2</td></tr> <tr><td>40 - 51</td><td>3</td></tr> <tr><td>52 - 63</td><td>4</td></tr> <tr><td>64 - 75</td><td>5</td></tr> <tr><td>76 - 96</td><td>6</td></tr> <tr><td>97 - 116</td><td>7</td></tr> <tr><td>117 - 136</td><td>8</td></tr> <tr><td>137 - 156</td><td>9</td></tr> <tr><td>157 - 176</td><td>10</td></tr> </tbody> </table>	Auth Craft	SMO	0 - 15*	0	16 - 27	1	28 - 39	2	40 - 51	3	52 - 63	4	64 - 75	5	76 - 96	6	97 - 116	7	117 - 136	8	137 - 156	9	157 - 176	10								
Auth Craft	SMO																																				
0 - 15*	0																																				
16 - 27	1																																				
28 - 39	2																																				
40 - 51	3																																				
52 - 63	4																																				
64 - 75	5																																				
76 - 96	6																																				
97 - 116	7																																				
117 - 136	8																																				
137 - 156	9																																				
157 - 176	10																																				
2355-0021	MGR MAINTENANCE OPERATIONS SUPPT	E	19	<p>Position authorization is limited to facilities with an EAS-24 Mgr Maintenance and below. In facilities that do not already have an authorized MMOS position, authorization is on a position neutral basis.</p>	<p>The following criteria apply to these jobs: 2355-0022 SUPV MAINTENANCE OPERATIONS SUPPT EAS-17 2355-0021 MGR MAINTENANCE OPERATIONS SUPPT EAS-19 2355-0024 MGR MAINTENANCE OPERATIONS SUPPT EAS-20</p> <p>Mgr Maintenance Operations Support (MMOS) is authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <thead> <tr> <th>Auth Craft</th> <th>SMOS 17</th> <th>MMOS 19</th> <th>MMOS 20</th> </tr> </thead> <tbody> <tr><td>28 - 51</td><td>1</td><td></td><td></td></tr> <tr><td>52 - 75</td><td></td><td>1</td><td></td></tr> <tr><td>76 - 116</td><td></td><td>1</td><td></td></tr> <tr><td>117 - 156</td><td></td><td>1</td><td></td></tr> <tr><td>157 - 196</td><td></td><td></td><td>1</td></tr> <tr><td>197 - 296</td><td></td><td></td><td>1</td></tr> <tr><td>= &gt; 297</td><td>1</td><td></td><td>1</td></tr> </tbody> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hijobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hijobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to <a href="mailto:Field_Staffing_Helpdesk_via_email@MSA10@usps.gov">Field_Staffing_Helpdesk_via_email@MSA10@usps.gov</a>.</p>	Auth Craft	SMOS 17	MMOS 19	MMOS 20	28 - 51	1			52 - 75		1		76 - 116		1		117 - 156		1		157 - 196			1	197 - 296			1	= > 297	1		1
Auth Craft	SMOS 17	MMOS 19	MMOS 20																																		
28 - 51	1																																				
52 - 75		1																																			
76 - 116		1																																			
117 - 156		1																																			
157 - 196			1																																		
197 - 296			1																																		
= > 297	1		1																																		

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																
2355-0024	MGR MAINTENANCE OPERATIONS SUPPT	E	20	Position authorization is limited to facilities authorized an EAS-25 Mgr Maintenance.	<p>The following criteria apply to these jobs:                      2355-0022 SUPV MAINTENANCE OPERATIONS SUPPT EAS-17                      2355-0021 MGR MAINTENANCE OPERATIONS SUPPT EAS-19                      2355-0024 MGR MAINTENANCE OPERATIONS SUPPT EAS-20</p> <p>Mgr Maintenance Operations Support (MMOS) is authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>SMOS 17</td> <td>MMOS 19</td> <td>MMOS 20</td> </tr> <tr> <td>  28 - 51</td> <td>  1</td> <td> </td> <td> </td> </tr> <tr> <td>  52 - 75</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  76 - 116</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  =&gt; 297</td> <td>  1</td> <td> </td> <td>  1</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/r/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/r/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QMS4ND@usps.gov).</p>	Auth Craft	SMOS 17	MMOS 19	MMOS 20	28 - 51	1			52 - 75		1		76 - 116		1		117 - 156		1		157 - 196			1	197 - 296			1	=> 297	1		1
Auth Craft	SMOS 17	MMOS 19	MMOS 20																																		
28 - 51	1																																				
52 - 75		1																																			
76 - 116		1																																			
117 - 156		1																																			
157 - 196			1																																		
197 - 296			1																																		
=> 297	1		1																																		
2355-0022	SUPV MAINTENANCE OPERATIONS SUPPORT	E	17	Authorized on a position neutral basis.	<p>The following criteria apply to these jobs:                      2355-0022 SUPV MAINTENANCE OPERATIONS SUPPT EAS-17                      2355-0021 MGR MAINTENANCE OPERATIONS SUPPT EAS-19                      2355-0024 MGR MAINTENANCE OPERATIONS SUPPT EAS-20</p> <p>Mgr Maintenance Operations Support (MMOS) is authorized based on eWHEP authorized maintenance craft complement.</p> <table border="1"> <tr> <td>Auth Craft</td> <td>SMOS 17</td> <td>MMOS 19</td> <td>MMOS 20</td> </tr> <tr> <td>  28 - 51</td> <td>  1</td> <td> </td> <td> </td> </tr> <tr> <td>  52 - 75</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  76 - 116</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  117 - 156</td> <td> </td> <td>  1</td> <td> </td> </tr> <tr> <td>  157 - 196</td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  197 - 296</td> <td> </td> <td> </td> <td>  1</td> </tr> <tr> <td>  =&gt; 297</td> <td>  1</td> <td> </td> <td>  1</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/r/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/r/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QMS4ND@usps.gov).</p>	Auth Craft	SMOS 17	MMOS 19	MMOS 20	28 - 51	1			52 - 75		1		76 - 116		1		117 - 156		1		157 - 196			1	197 - 296			1	=> 297	1		1
Auth Craft	SMOS 17	MMOS 19	MMOS 20																																		
28 - 51	1																																				
52 - 75		1																																			
76 - 116		1																																			
117 - 156		1																																			
157 - 196			1																																		
197 - 296			1																																		
=> 297	1		1																																		

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
2355-0030	MAINTENANCE ENGINEERING SPECIALIST	E	19	Position authorized in mail processing facilities based on the equipment located within the physical bounds of the plant/facility. All BMC's and P&DC's with consolidated BMC operations are authorized 1 position. See Reference Documents.	Authorized based on eWHEP authorized maintenance craft complement. One (1) authorized at facilities with 76 or more authorized maintenance craft employees. Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34NO@usps.gov).
2355-0050	MGR FIELD MAINT OPRNS (LEAD)	E	19	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	One (1) authorized at each Senior Processing and Distribution Center (P&DC). Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34NO@usps.gov).
2355-0052	MGR MAINT ENGINEERING SUPPORT	E	20	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHMO@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	One (1) authorized at each Senior Processing and Distribution Center (P&DC). Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34NO@usps.gov).
2315-0003	MGR MAIL PROCESSING OPERATIONS	E	18	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	The following criteria apply to these jobs: 2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18 2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19 2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20 2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21 2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22 2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23 One (1) authorized at each Mail Processing Facility (MPF). Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2315-0004	MGR MAIL PROCESSING OPERATIONS	E	19	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	The following criteria apply to these jobs: 2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18 2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19 2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20 2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21 2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22 2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23 One (1) authorized at each Mail Processing Facility (MPF). Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).
2315-0005	MGR MAIL PROCESSING OPERATIONS	E	20	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	The following criteria apply to these jobs: 2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18 2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19 2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20 2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21 2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22 2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23 One (1) authorized at each Mail Processing Facility (MPF). Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> . Questions may be directed to Organization Design via email (BGFHMO@usps.gov).

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted								
2315-0002	MGR MAIL PROCESSING OPERATIONS	E	21	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	<p>The following criteria apply to these jobs:</p> <p>2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18                      2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19                      2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20                      2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21                      2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22                      2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23</p> <p>One (1) authorized at each Mail Processing Facility (MPF).</p> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a>. Questions may be directed to Organization Design via email (BGFHM0@usps.gov).</p>								
2315-0006	MGR MAIL PROCESSING OPERATIONS	E	22	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	<p>The following criteria apply to these jobs:</p> <p>2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18                      2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19                      2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20                      2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21                      2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22                      2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23</p> <p>One (1) authorized at each Mail Processing Facility (MPF).</p> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a>. Questions may be directed to Organization Design via email (BGFHM0@usps.gov).</p>								
2315-0025	MGR MAIL PROCESSING OPERATIONS	E	23	Authorization requires Headquarters, Organizational Design and Management (ODM), review and approval.	<p>The following criteria apply to these jobs:</p> <p>2315-0003 MGR MAIL PROCESSING OPERATIONS EAS-18                      2315-0004 MGR MAIL PROCESSING OPERATIONS EAS-19                      2315-0005 MGR MAIL PROCESSING OPERATIONS EAS-20                      2315-0002 MGR MAIL PROCESSING OPERATIONS EAS-21                      2315-0006 MGR MAIL PROCESSING OPERATIONS EAS-22                      2315-0025 MGR MAIL PROCESSING OPERATIONS EAS-23</p> <p>One (1) authorized at each Mail Processing Facility (MPF).</p> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a>. Questions may be directed to Organization Design via email (BGFHM0@usps.gov).</p>								
2302-0037	MGR INTERNATIONAL SERVICE CENTER	E	25	No established criteria for this job. For additional information or to submit a staffing change request, contact Organization Design via email (BGFHM0@usps.gov) or follow instructions on webpage ( <a href="http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm">http://blue.usps.gov/hr/jobs-workforce/organizational-design-restructure/jobs-and-organizational-structures.htm</a> ).	<p>The following criteria apply to these jobs:</p> <p>2302-0037 MGR INTERNATIONAL SERVICE CENTER EAS-25                      2302-0036 MGR INTERNATIONAL SERVICE CNTR (2) PCES-01                      2302-0041 MGR INTERNATIONAL SERVICE CNTR (1) PCES-01</p> <p>One (1) authorized at each International Service Center (ISC), based on the following factors.</p> <table border="1"> <tr> <td>Factor</td> <td>Weight</td> </tr> <tr> <td>Volume (Excluding Flats and Letters)</td> <td>30%</td> </tr> <tr> <td>Equipment Set (Weighted by Staffing Levels)</td> <td>30%</td> </tr> <tr> <td>Facility Complexity (Operational Variety, Military Operations, International Operations)</td> <td>30%</td> </tr> </table> <p>Criteria effective 9/7/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/complement-management.htm</a>. Questions may be directed to Field Staffing Helpdesk via email (QM34ND@usps.gov).</p>	Factor	Weight	Volume (Excluding Flats and Letters)	30%	Equipment Set (Weighted by Staffing Levels)	30%	Facility Complexity (Operational Variety, Military Operations, International Operations)	30%
Factor	Weight												
Volume (Excluding Flats and Letters)	30%												
Equipment Set (Weighted by Staffing Levels)	30%												
Facility Complexity (Operational Variety, Military Operations, International Operations)	30%												

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted
0334-0107	SUPV INFORMATION SYSTEMS (NDC)	E	21	Position authorization limited to BMCs. 1 position authorized per BMC.	Two (2) authorized at Springfield Network Distribution Center (NDC). One (1) authorized at all other NDCs. Criteria effective 5/18/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34ND@usps.gov).
2315-0065	MGR NDC OPERATIONS	E	25	Position authorization requires Headquarters approval. Position authorized where a BMC is co-located with a P&DC. Currently only applicable to Springfield & Washington BMC.	One (1) authorized at level 1 Network Distribution Centers (NDC). Criteria effective 5/18/2013. For additional information or to submit a staffing change request, follow instructions on webpage: <a href="http://blue.usps.gov/hr/jobs-workforce/complement-management/management.htm">http://blue.usps.gov/hr/jobs-workforce/complement-management/management.htm</a> . Questions may be directed to Field Staffing Helpdesk via email (QM34ND@usps.gov).
2340-0028	MGR CPTR MAIL FORWARDING OPERATIONS	E	18	1. As of 12/16/2005, Authorization of the Manager, CMF Operations is based on number of automated mark-up and senior mark-up clerks and Supervisors, CMF Operations. 2. Number of Clerks 0-9 None 10-25 No Manager - 1 EAS-17 Supv. Computerized Mail Forwarding Oprns. 26-45 1 Manager + 1 EAS-17 Supv. Computerized Mail Forwarding Oprns. 46-65 1 Manager + 2 EAS-17 Supv. Computerized Mail Forwarding Oprns. continued 3. 66-95 1 Mgr EAS-18 + 3 EAS-17 Supv. CMF Opm 96 + 1 Mgr EAS-18 + 4 EAS-17 Supv. CMF Opm See Occupation Code 2340-0029 Manager, Mail Forwarding Operations for 6 or more Supv. CMF Oprns. HQ APPROVAL is needed for higher level.	The following criteria apply to these jobs: 2340-0027 SUPV CPTR MAIL FORWARDING OPRNS EAS-17 2340-0028 MGR CPTR MAIL FORWARDING OPERATIONS EAS-18 2340-0029 MGR MAIL FORWARDING OPERATIONS EAS-20 Authorized based on on-rolls Computer Forwarding System (CFS) craft employees (career and non-career).   On-Rolls Craft   Supv 17   Mgr 18   Mgr 20     0 - 37     1           38 - 62     2     1         63 - 87     3     1         88 - 113     4     1         114 - 137     5     1         138 - 162     6     1         163 - 187     7         1       188 - 212     8         1         213 - 237     9         1         238 - 262     10         1

Criteria Description Changes

Occ code	Title	RSC	Grade	Current Posted Criteria	Updated Criteria to be Posted																																												
2340-0029	MGR MAIL FORWARDING OPERATIONS	E	20		<p>The following criteria apply to these jobs:                      2340-0027 SUPV CPTR MAIL FORWARDING OPRNS EAS-17                      2340-0028 MGR CPTR MAIL FORWARDING OPERATIONS EAS-18                      2340-0029 MGR MAIL FORWARDING OPERATIONS EAS-20</p> <p>Authorized based on on-rolls Computer Forwarding System (CFS) craft employees (career and non-career).</p> <table border="1"> <thead> <tr> <th>On-Rolls Craft</th> <th>Supv 17</th> <th>Mgr 18</th> <th>Mgr 20</th> </tr> </thead> <tbody> <tr><td>0 - 37</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>38 - 62</td><td>2</td><td>1</td><td>1</td></tr> <tr><td>63 - 87</td><td>3</td><td>1</td><td>1</td></tr> <tr><td>88 - 113</td><td>4</td><td>1</td><td>1</td></tr> <tr><td>114 - 137</td><td>5</td><td>1</td><td>1</td></tr> <tr><td>138 - 162</td><td>6</td><td>1</td><td>1</td></tr> <tr><td>163 - 187</td><td>7</td><td>1</td><td>1</td></tr> <tr><td>188 - 212</td><td>8</td><td>1</td><td>1</td></tr> <tr><td>213 - 237</td><td>9</td><td>1</td><td>1</td></tr> <tr><td>238 - 262</td><td>10</td><td>1</td><td>1</td></tr> </tbody> </table>	On-Rolls Craft	Supv 17	Mgr 18	Mgr 20	0 - 37	1	1	1	38 - 62	2	1	1	63 - 87	3	1	1	88 - 113	4	1	1	114 - 137	5	1	1	138 - 162	6	1	1	163 - 187	7	1	1	188 - 212	8	1	1	213 - 237	9	1	1	238 - 262	10	1	1
On-Rolls Craft	Supv 17	Mgr 18	Mgr 20																																														
0 - 37	1	1	1																																														
38 - 62	2	1	1																																														
63 - 87	3	1	1																																														
88 - 113	4	1	1																																														
114 - 137	5	1	1																																														
138 - 162	6	1	1																																														
163 - 187	7	1	1																																														
188 - 212	8	1	1																																														
213 - 237	9	1	1																																														
238 - 262	10	1	1																																														
2340-0027	SUPV CPTR MAIL FORWARDING OPRNS	E	17	<p>1. Position authorization determined by Headquarters and Area Office analysis.</p> <p>2. As of 2/1/2013: Authorization of the Supervisor CMF Operations is based on number of career and non-career bargaining unit employees.</p> <p>3. Number of Clerks 0-37 No Manager 1 EAS-17 Supervisor                      38-62 - 1 EAS-18 Mgr 2 EAS-17 Supv. CMF Oprns.                      63-87 - 1 EAS-18 Mgr 3 EAS-17 Supv. CMF Oprns.                      88-113 - 1 EAS-18 Mgr 4 EAS-17 Supv.</p> <p>4. 114-137 - 1 EAS-18 Mgr 5 EAS-17 Supv. CMF Oprns.                      138-162 - 1 EAS-18 Mgr 6 EAS-17 Supv. CMF Oprns.                      163-187 - 1 EAS-20 Mgr 7 EAS-17 Supv. CMF Oprns.                      188-212 - 1 EAS-20 Mgr 8 EAS-17 Supv. CMF Oprns.</p> <p>5. 213-237 - 1 EAS-20 Mgr 9 EAS-17 Supv. CMF Oprns.                      238-262 - 1 EAS-20 Mgr 10 EAS-17 Supv. CMF Oprns.</p>	<p>The following criteria apply to these jobs:                      2340-0027 SUPV CPTR MAIL FORWARDING OPRNS EAS-17                      2340-0028 MGR CPTR MAIL FORWARDING OPERATIONS EAS-18                      2340-0029 MGR MAIL FORWARDING OPERATIONS EAS-20</p> <p>Authorized based on on-rolls Computer Forwarding System (CFS) craft employees (career and non-career).</p> <table border="1"> <thead> <tr> <th>On-Rolls Craft</th> <th>Supv 17</th> <th>Mgr 18</th> <th>Mgr 20</th> </tr> </thead> <tbody> <tr><td>0 - 37</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>38 - 62</td><td>2</td><td>1</td><td>1</td></tr> <tr><td>63 - 87</td><td>3</td><td>1</td><td>1</td></tr> <tr><td>88 - 113</td><td>4</td><td>1</td><td>1</td></tr> <tr><td>114 - 137</td><td>5</td><td>1</td><td>1</td></tr> <tr><td>138 - 162</td><td>6</td><td>1</td><td>1</td></tr> <tr><td>163 - 187</td><td>7</td><td>1</td><td>1</td></tr> <tr><td>188 - 212</td><td>8</td><td>1</td><td>1</td></tr> <tr><td>213 - 237</td><td>9</td><td>1</td><td>1</td></tr> <tr><td>238 - 262</td><td>10</td><td>1</td><td>1</td></tr> </tbody> </table>	On-Rolls Craft	Supv 17	Mgr 18	Mgr 20	0 - 37	1	1	1	38 - 62	2	1	1	63 - 87	3	1	1	88 - 113	4	1	1	114 - 137	5	1	1	138 - 162	6	1	1	163 - 187	7	1	1	188 - 212	8	1	1	213 - 237	9	1	1	238 - 262	10	1	1
On-Rolls Craft	Supv 17	Mgr 18	Mgr 20																																														
0 - 37	1	1	1																																														
38 - 62	2	1	1																																														
63 - 87	3	1	1																																														
88 - 113	4	1	1																																														
114 - 137	5	1	1																																														
138 - 162	6	1	1																																														
163 - 187	7	1	1																																														
188 - 212	8	1	1																																														
213 - 237	9	1	1																																														
238 - 262	10	1	1																																														

LABOR RELATIONS



June 5, 2018

Brian J. Wagner  
President  
National Association of Postal  
Supervisors  
1727 King Street, Suite 400  
Alexandria, VA 22305-2600

Dear Brian:

As a matter of information, the Postal Service plans to update specific job criteria information to the Job Descriptions Online (JD Online) tool.

The JD Online tool includes a "Criteria" tab for every job, however this feature remains underutilized on the site. The tool allows the Postal Service to update specific job criteria among the job description for non-bargaining jobs. While the established criteria of each job will not be changed, this additional description of the criteria will be more specific and accurate.

Criteria will be updated for jobs as they are reviewed and verified. The Postal Service anticipates to update the first group of jobs by June and completion of the project by the end of the fiscal year.

Enclosed, you will find a list of EAS jobs that will be included in the first update.

Please contact Phong Quang at extension 2857 if you have questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce A. Nicholson".

Bruce A. Nicholson  
Manager  
Labor Relations Policy Administration

Enclosure