



March 2, 2018

Brian J. Wagner  
President  
National Association of Postal  
Supervisors  
1727 King Street, Suite 400  
Alexandria, VA 22314-2753

Dear Brian:

As a matter of information, the Postal Service plans to implement a Reduction-in-Force (RIF) of non-bargaining employees impacted by the closing of two facilities in Capital Metro Area, Atlanta District.

The Athens General Mail Facility closed in January 2016 and the Alps Road Station of the Athens Post Office closed in September 2016.

The remaining three (3) non-bargaining employees at these facilities will receive Specific RIF notices of reassignment or separation in March 2018. Employees may apply competitively to postings in eCareer and may contact selecting officials directly to request lateral reassignments and/or downgrades to vacant authorized, earned positions. Employees who accept a voluntary reassignment to a lower level position will receive two years saved grade, saved salary.

Enclosed is a copy of the RIF timeline.

Please contact Henry Bear at extension 2324 if you have questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce A. Nicholson".

Bruce A. Nicholson  
Manager  
Labor Relations Policy Administration

Enclosure

**CAPITAL METRO AREA, ATLANTA DISTRICT, 2018  
REDUCTION IN FORCE TIMELINE**

EVENTS	DATES
District Office notifies Impacted employees that a reduction in force is being conducted in their competitive areas	Week of March 12
HQ holds Announcement via WebEx with Area/District Office to include impacted employees	3/16/2018
<b>Issue Specific RIF Notice</b>	<b>3/16/2018</b>
<b>Specific RIF Notice Period</b>	3/16/2018 - 5/25/2018
Impacted employees may request non-competitive lateral or downgrade assignments through the appropriate selecting officials and may apply for promotions throughout RIF timeline in eCareer.	3/16/2018 - 5/25/2018
RIF effective date (effective date of RIF separations)	<b>5/25/2018</b>
Effective date of RIF demotions and reassignments	5/26/2018

70 days