



February 22, 2022

Mr. Ivan D. Butts
President
National Association of Postal Supervisors
1727 King St., STE 400
Alexandria, VA 22314-2753

Certified Mail Tracking Number:
7020 3160 0002 0328 8507

Dear Ivan:

As a matter of general interest, the Postal Service has updated the Intelligent Mail Data Acquisition System (IMDAS) to include: Delivery Delay; Weather Delay; and Event 28-Returned Special/Exception.

Effective February 19, these features were available for use via all Intelligent Mail Devices (IMDs) and Mobile Delivery Devices (MDDs).

Enclosed are the following:

- Final copy of the *IMDAS Feb 2022 Barcode Def Version Change User Instructions*; and
- Final copy of the *IMDAS Release 41 Service Talk*.

If there are any questions, please contact Dion Mealy at 202-507-0193.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shannon R. Richardson".

Shannon R. Richardson
Director
Contract Administration (APWU)

Enclosures



IMDAS Barcode Def Version Change User Instructions

IMDAS Feb 2022 Barcode Def Version Change
Barcode Def Version 1203
Software Version 41.20

Attention:

This instruction is for IMD and MDD In-Office scanners.

These **User Instructions** cover the following:

- Downloading instructions and actions to take if running a barcode def version other than **1203** on Monday morning
- How to check the current barcode def version of IMDAS software on the IMD/MDD In-Office

Please Note: *These instructions only apply for new Barcode Def Version Change not for software change. The software version will remain the same.*

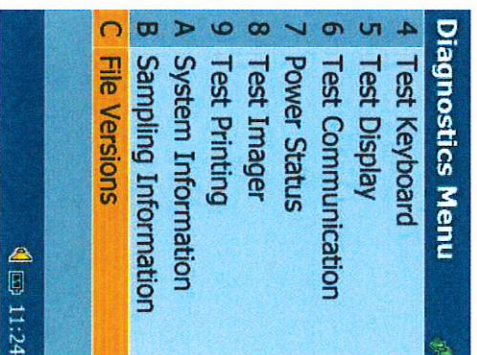
No later than **COB Friday, Feb 18th, 2022:**

- Cradle the device. The new barcode def version should be downloaded.
- Check Barcode Def version Monday AM. If still other than **1203**, please contact the IMDAS Help Desk. They will walk you through the process.
- **Note: For scanners received from CRF or other sites, please scan the current site configuration barcode.**

Checking the current version of IMDAS barcode def running on the IMD

Barcode def version **1203** is the **Production** Version of IMDAS Barcode Def being deployed to sites this weekend (**Feb 19, 2022**). To verify that the IMD has successfully downloaded this version:

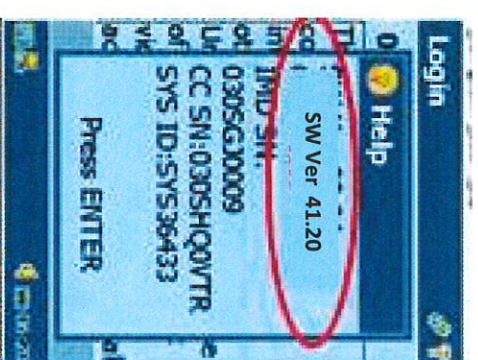
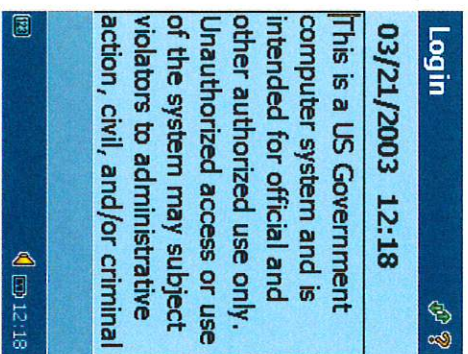
Press the Diagnostic **X** key on the lower right keypad of the IMD. Select option **C File Versions** then Press **ENTER** 2 times.



Checking the current version of IMDAS software running on the IMD

The current **Production** Software version is **41.20**. To verify that the IMD has the most current version:

From the “Government Message” on the login screen, press the “?” key on the lower left keypad of the IMD.

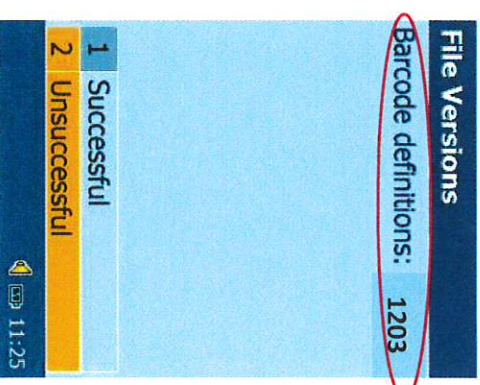
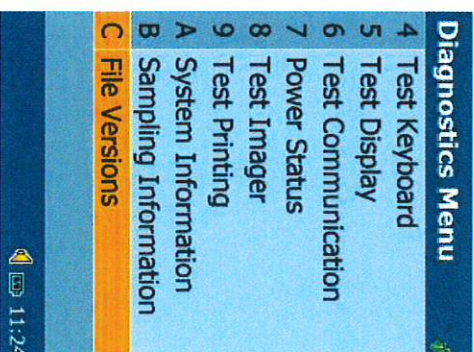


IMDAS Barcode Def Version Change User Instructions

Checking the current version of IMDAS barcode def running on the MDD In-Office

Version 1203 is the Production Version of IMDAS Barcode Def being deployed to sites this weekend (Feb 19, 2022). To verify that the MDD In-Office device has successfully downloaded this version:

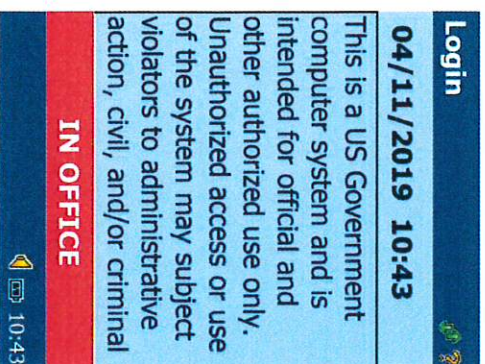
Press the “RED” key and then the “U” key on the MDD In-Office device. Select option C File Versions then Press ENTER 2 times.



Checking the current version of IMDAS software running on the MDD In-Office

The current **Production** Software version is **41.20**. To verify that the MDD In-Office has the most current version:

From the “Government Message” on the login screen, press the “**RED**” key and then the “**H**” key on the MDD In-Office device.





IMDAS Barcode Def Version Change User Instructions

Significant Key Combinations for MDD In-Office Device vs. IMD Device

Function	MDD In-Office Device	IMD Device
BIS	RED + 'S'	<"ABC123"> + 'S'
Diagnostic	RED + 'U'	<HammerWrench>
Dash (-)	RED + 'D'	<"ABC123"> + 'D'
Help	RED + 'H'	<"?">
Warm Boot	<"Alt">+<"Ent"	<'A'>+<'F'>+<"Esc">
Pairing RS507 with device (while on Scan Barcode Screen)	RED + 'R'	<ABC123> + 'H'
Continuous Scan Mode (while on Scan Barcode Screen	RED + 'C'	<ABC123> + 'C'

NOTE For key combinations using RED button, button must be pressed first THEN the letter follows



IMDAS Barcode Def Version Change User Instructions

IMDAS Help Desk is standing by to assist if needed: (800) 877-7435

When prompted, say *“Technical Assistance”* or select option ‘4’

Say *“Continue”* or select option ‘1’ (to continue technical assistance path)

When prompted for name of application, system or product you are calling about, spell out letters *“I-M-D-A-S”*

When prompted to verify you spelled IMDAS, Intelligent Mail Device Acquisition System, say *“Yes”*

You will be prompted to select Mobile Delivery Device (option 1) or IMDAS issues (option 2). Again, spell out the letters *“I-M-D-A-S”* or select option ‘2’ to be routed to the correct Help Desk



In need MDD In-Office Support?

For MDD In-Office Support, you may enter a self service ticket for your device or site issue at the below URL:

<http://ethos/Field/SelfService/Create>

You may also contact a helpdesk agent by calling 1-800-877-7435

When prompted, say ***“Technical Assistance”*** or select option ‘4’

Say ***“Continue”*** or select option ‘1’ (to continue technical assistance path)

When prompted for name of application, system or product you are calling about, spell out letters ***“M-D-D”***

When prompted to verify you spelled MDD, Mobile Delivery Device, say ***“Yes”***

You will be prompted to select Mobile Delivery Device (option 1) or IMDAS issues (option 2).

Again, spell out the letters ***“M-D-D”*** or select option ‘1’ to be routed to the correct Help Desk

IMDAS Release 41 (Software Version 41.20/Barcode Def Version 1203) Feb 2022 Service Talk

Effective Feb 19, 2022, all Intelligent Mail Data Acquisition System (IMDAS) hand-held scanners shall have the following flow updates:

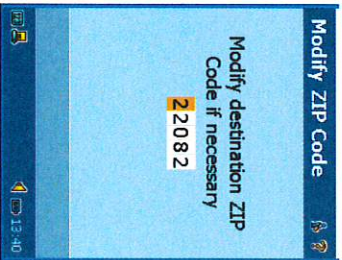
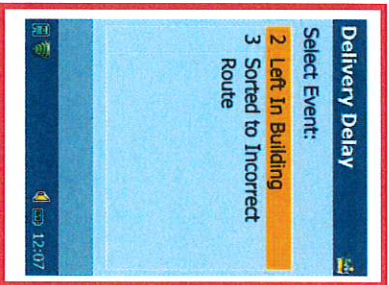
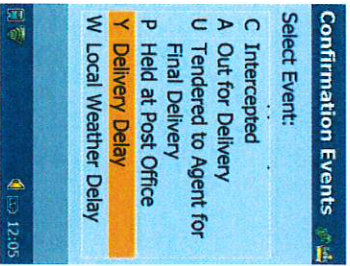
- Delivery Delay
- Weather Delay
- Event 28 – Returned Special/Exception



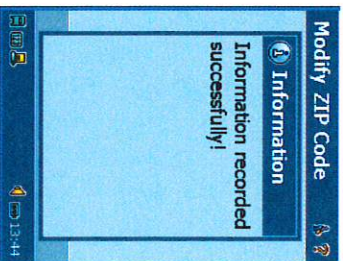
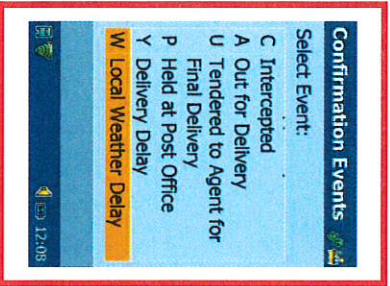
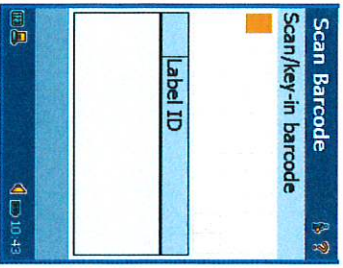
UNITED STATES
POSTAL SERVICE®

Release 41 – Delays

Delivery Delay



Weather Delay





Event 28 – Returned – Special/Exception

Scan Barcode

Scan/key-in barcode

1	Label ID	420201124741920559
		0139533609096950

Confirmation Events

Select Event:

- 6 Forwarded
- B Business Closed
- L Vacation Hold
- X Dispatch To
- Military//Diplomatic PO
- 8 Missent by Plant
- 9 Return To Sender

Return To Sender

Select Event:

- 3 Unable To Forward
- 4 Forward Expired
- 5 Addressee Unknown
- 6 Vacant
- 7 Unclaimed
- 8 Returned - Special/Exception