

LABOR RELATIONS



August 22, 2023

Mr. Ivan Butts
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

RECEIVED
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Dear Ivan:

As a matter of general interest, the Postal Service plans to conduct a Collection Box Density Test on all mail collected from locations where Collection Point Management System (CPMS) generated barcodes are scanned.

The purpose of the test is to gather volume of mail collected in CPMS collection locations.

This density test is scheduled to be conducted the day of September 2 and will resume September 9 through September 23, 2023. Enclosed is a Service Talk that will be provided to employees.

Please contact James Timmons at extension 2324 if you have questions regarding this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Nicholson".

Bruce A. Nicholson
Director
Labor Relations Policies and Programs

Enclosure

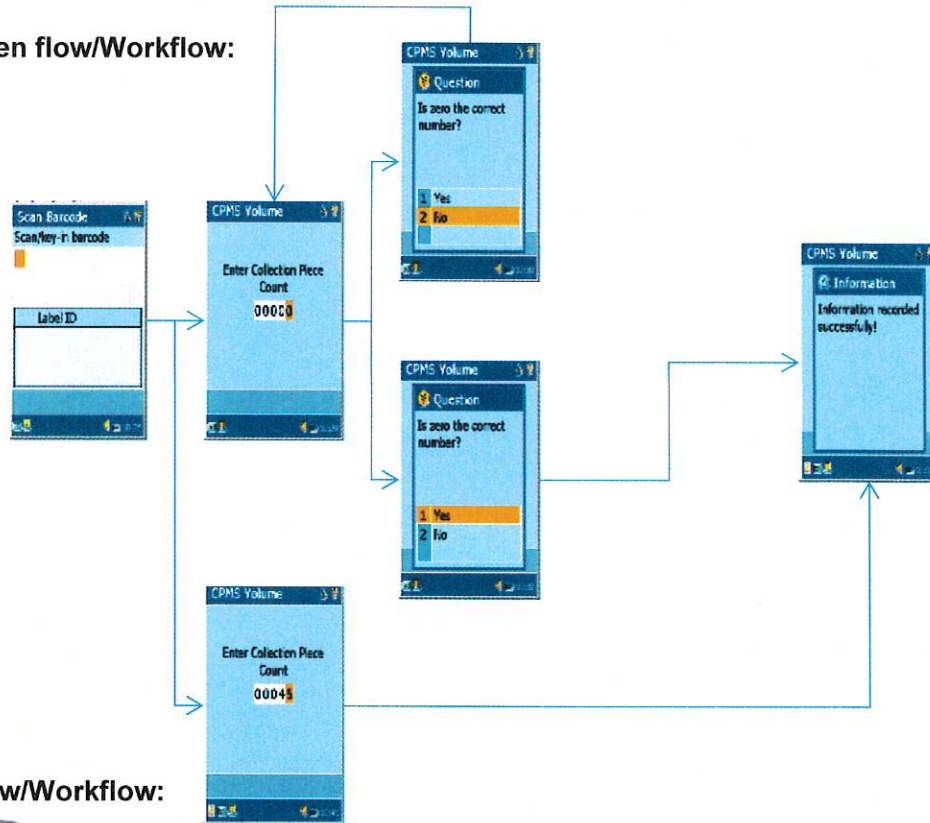
Stand-Up Talk Volume Density Test September 2023

Background:

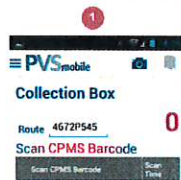
A density test will begin on Saturday, September 2nd, for one day. The test will resume on Saturday, September 9th, and will continue consecutively through Saturday, September 24th. Collectors will be prompted to enter a volume count each time a CPMS barcode is scanned.

Conversion charts are to be used in judging volumes, eliminating the need to physically count every piece. An actual piece count is required if the collection point has less than 1 inch. Small parcels will need to be manually counted and added to the count.

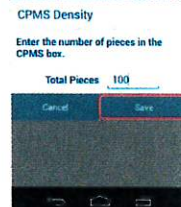
MDD/MIO Screen flow/Workflow:



PVS Screen flow/Workflow:



1
Scan a CPMS barcode. The CPMS Density and CPMS Maintenance prompts will automatically display during required periods for a given collection box.



2a
2b
Enter the volume of pieces in the CPMS box. Select Save.

There are 2 ways the collector can measure volumes:

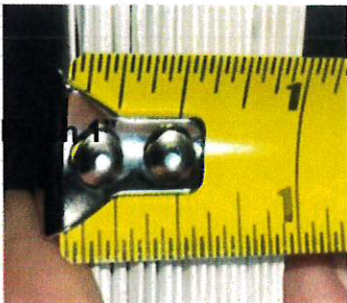
- The “Flat-tub” method, exchange an empty flat tub for the one in the box (after ensuring that no mail is still in the box).

CPMS Volume Density Conversion Chart (Flat Tub)			
Volume	Letters	Flats	50/50 Mix
1"	25	10	18
2"	50	20	35
3"	75	30	53
4"	100	40	70
5"	125	50	88
6"	150	60	105
7"	175	70	123
8"	200	80	140
9"	225	90	158
10"	250	100	175
11"	280	105	193

- The “Pincher” method is primarily used when retrieving bundles that have been dropped into collection boxes or staged in trays. We recommend using the scanner as an aid in measuring. There are slight variances for the MDD, IMD and PVS scanners.

CPMS Volume Density Conversion Chart (Pincher)			
Volume	Letters	Flats	50/50 Mix
1"	19	10	14
2"	38	19	29
3"	57	29	43
4"	76	38	57
5"	95	48	71
6"	114	58	86
7"	132	67	100
8"	151	77	114
9"	170	86	128
10"	189	96	143
11"	208	105	157

Pinch 1"



MDD-TR
1" from left edge to lead edge of Eagle emblem.
2" from left edge to lead edge of 2nd "S"



PVS Scanner; Edge of # 1 to edge of \ (back slash)

