

LABOR RELATIONS



July 7, 2023

Mr. Ivan Butts
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

sent by email

RECEIVED
JUL 12 2023

Dear Ivan:

As a matter of general interest, the Postal Service will be conducting a test of the use of an electronic key that contains a battery. The electronic key will be utilized on approximately 45 compatible locks which will be installed on multiple receptacles including but not limited to blue boxes, CBUs, and apartment panels. The test will be conducted in the Hayward, CA Post Office with a limited number of city letter carriers, clerks and mail handlers. The test will begin on July 10 and continue for approximately 3 months.

The electronic key requires docking on a programmed interval to stay valid at the office. The matching key cabinet will release the key only to the specific user. The key provides power through its own battery to the compatible lock to ensure it is the right key. Employees will be familiarized with the equipment and its use.

Enclosed is a stand-up talk concerning the test.

Please contact Bruce Nicholson at extension 7773 if you have questions concerning this matter.

Sincerely,

A handwritten signature in black ink that reads "J. Lloyd".

James Lloyd
Director
Contract Administration (NALC)

enclosure

Stand-Up Talk

Electronic lock and key Proof of Concept

The safety of our employees and the security of mail are of the utmost importance to the Postal Service.

Effective July 10, 2023, Hayward Post Office will participate in the Electronic lock and key Proof of Concept.

The Proof of Concept will consist of replacing Postal Arrow locks and keys on several mail receptacles with a new electronic lock and key system.

The electronic key and accompanying cabinet will improve key accountability and security. The carriers will be able to retrieve a key by using an assigned PIN for the key cabinet. The employee must enter the 4-digit PIN for access to their assigned key.

The new electronic key will allow access to mail receptacles that contain the new electronic locks for mail delivery. As with currently assigned keys, carriers must keep this new key secured and always attached to the chain.

At completion of your daily assignment the new key must be returned to the electronic key cabinet.

The electronic lock and key will improve key accountability, security of the mail, and provide safety to our carriers.