



## NATIONAL ASSOCIATION OF POSTAL SUPERVISORS

*National Headquarters*  
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November 16, 2020

### **Board Memo 079-2020: Further Update to Policy on USPS Business Travel During the COVID-19 Pandemic**

Executive Board,

The attached USPS memo from Isaac Cronkhite, CHRO, continues with the limitation on business travel during the pandemic through at least January 19, 2021. Please share the attached with your membership. If you or any member have questions regarding this memo, please direct them to NAPS HQ to be further forwarded to USPS HQ for a respective answer. This Board Memo will be posted on the Bulletin Board of the NAPS website, [www.naps.org](http://www.naps.org).

Thank you and continue to stay and be safe.

NAPS Headquarters

ISAAC S. CRONKHITE  
CHIEF HUMAN RESOURCES OFFICER  
AND EXECUTIVE VICE PRESIDENT



November 16, 2020

## OFFICERS

**SUBJECT: Business Travel During the COVID-19 Pandemic**

The Postal Service will continue to limit all business-related travel, including travel for training, to that which is mission-critical and for which the traveler's physical presence is required and cannot be postponed. This travel policy will remain in effect until at least January 19, 2021.

It is recognized that certain travel will be necessary in order to maintain the efficiency of operations and to conduct certain business. Each Officer should review all travel requests to ensure they meet the criteria as stated in this policy. Whenever possible, travel should be on a voluntary basis, recognizing that some employees may have health concerns or may be uncomfortable traveling during the ongoing pandemic.

If you have any questions regarding this policy, please contact Joseph R. Bruce, Director, National Human Resources, at [Joseph.R.Bruce@usps.gov](mailto:Joseph.R.Bruce@usps.gov) or Simon Storey, Vice President, Employee Resource Management, at [Simon.Storey@usps.gov](mailto:Simon.Storey@usps.gov).

A handwritten signature in blue ink, appearing to be "ISC", written over a circular stamp or mark.

Isaac S. Cronkhite