

# FY24 - Total Operating Expense (TOE) % Plan

Total Operating Expense (TOE) % Plan					Targets and Thresholds				
1	2	3	4	5	6	7	8	9	10
4.84	3.63	2.42	1.21	0.00	-1.21	-2.42	-3.63	-4.84	-6.05

**Description**

Total Operating Expense % Plan measures the total of all expenses for the Fiscal Year against the plan for that same Fiscal Year.

**Measurement Period**

This performance indicator will be measured each month and cumulative scores will be reported as Year-To-Date (YTD) result.

**Data Source and Calculation**

- Source** – FPR Line Report, TOTAL OPERATING EXPENSE LINE. For National measurement, refer to the Operating Exp/Int. line on Monthly Income Statement (Corporate Financial Reporting)
- Indicator Value** – % all expenses to plan
- Business Rule** –  $\left(\frac{YTD\_Actual\_Amount}{YTD\_Planned\_Amount} - 1\right) \times 100$
- Decimal Precision** – Two Decimals

**Data Validation**

Run the FPR Summary Report in EDW:  
 EDW – Accounting – Shared Reports – GL(eaGLe) – Financial Reports – Financial Performance - 2. Financial Performance Report - FPR Line  
 Select Calendar Month and Year  
 Select organization hierarchy – level (Area/Region, PFC for District/Division, Lead Finance # for individual office)  
 Select specific Area, Region, District, Division, or Office – Execute report  
 Total Operating Expense (may be on page 2 of report) – YTD % Plan column

**Applicable Positions / Units, Measurement Depth and Weight:**

Scorecard Name	Depth	Weight	Total Weight Towards Composite
HQ CRDO	Nation	5.5%	5.5%
Area Retail and Delivery	Area	5.5%	5.5%
District Retail and Delivery	District	5.5%	5.5%
MPOO	MPOO	5.5%	5.5%
Post Office 22 or above	LF	5.5%	5.5%
Post Office 21-20	LF	5.5%	5.5%
Stations or Branch (MCS/SCS) - PCES & 26	LF	5.5%	5.5%
HQ Fleet Management	Nation	5.5%	5.5%
Region Fleet Management	Nation	5.5%	5.5%
Territory Fleet Management	Nation	5.5%	5.5%
Facility Fleet Management	LF	5.5%	5.5%
HQ CPDO	Nation	5.5%	5.5%
Region Processing and Maintenance	Region	5.5%	5.5%
Division Processing and Maintenance	Division	5.5%	5.5%
Plant Processing and Maintenance	LF	5.5%	5.5%
ISC	LF	5.5%	5.5%
HQ CLO	Nation	5.5%	5.5%
Region Logistics	Region	5.5%	5.5%
Division Logistics	Division	5.5%	5.5%
Plant Logistics	LF	5.5%	5.5%
Plant STC	LF	5.5%	5.5%
REC	LF	5.5%	5.5%
HQ PMG	Nation	5.5%	5.5%
HQ CHRO	Nation	5.5%	5.5%
HQ CCBSO	Nation	5.5%	5.5%
HQ CCMO	Nation	5.5%	5.5%
HQ CFO	Nation	5.5%	5.5%
HQ CIO	Nation	5.5%	5.5%
HQ CTO	Nation	5.5%	5.5%
HQ GC	Nation	5.5%	5.5%
Inspection Service	Nation	5.5%	5.5%