UNITED STATES
POSTAL SERVICE

February 2, 2024

RECEIVED
FEB 0 5 2024

Mr. Ivan Butts
President
National Association of Postal Supervisors
1727 King Street, Suite 400
Alexandria, VA 22314-2753

Dear Ivan:

As a matter of general interest, the Postal Service will be displaying various information on monitors in the work area of post offices. This initiative is called Informed Facility.

The information has several purposes. It is a central location of customizable communication. It also serves as a digital center for employee engagement and recognition. Sites are also able to customize their screens to represent their office and the communities they serve. In addition, we are able to display real-time carrier data and sorting machine throughput numbers. These metrics already existed, however the ability to share this data with employees was limited. IF conveys this information in a unified format. The data updates periodically and the information streams constantly.

Enclosed is a power point with examples of what will be seen on the monitor.

Please contact Bruce Nicholson at extension 7773 if you have questions concerning this matter.

Sincerely,

James Lloyd
Director
Contract Administration (NALC)

Enclosure

ALL CLEAR – SOUTHWEST CARRIER ANNEX

#	Carriers On Route
####	Route Number

Carriers in Office / On Street (All Clear) Detail Report

OFFICE - 19

57105

1 C003	1 C007	1 C018
1 C023	1 C025	2 C035
1 R001	1 R003	1 R004

57106

1 C008	1 C029	1 C030
1 C031	1 C032	1 C033

57108

1 C012	1 R007	1 R008

STREET - 26

57105

2 C014	1 C015	1 C022	1 C023
2 C038	1 R002	1 R005	1 R006
1 R021	1 R037	1 R038	1 R039

57106

1 C001	1 C004	1 C005	1 C006
1 C008	1 C034	1 C043	1 R011

57108

1 C021	1 C037	1 R009	1 R013

NO DATA - 4

57105

0 C002
0 C044
0 R014

57106

0 R012

57108

Route ID	Status	% Complete	Total Packages Delivered	EOD Status
29607C031	0:26	67%	88/101	87%
29607C032	0:40	33%	52/62	84%
29607C034	2:24	42%	92/120	77%
29607C035	1:32	64%	75/92	82%
29607C036	0:52	50%	77/113	68%
29607C037	0:33	42%	111/144	77%
29607C041	2 :21	55%	56/66	85%
29607C048	0:09	17%	79/96	82%
29607C051	0:32	42%	50/72	69%
29607C053	1:13	42%	85/105	81%
29607C055	2 :21	50%	69/99	70%
29607C062	0:32	60%	92/111	83%
29607C066	0:05	33%	97/109	89%
29607C071	3:17	COMPLETE	COMPLETE	COMPLETE
29607C073	0:09	55%	84/96	88%

Route ID	Punch-in	Office Time		Loading Time		Exit GEO Fence
			60 min.		90 min.	
57105C079	06:56	57		29		08:24
57105C008	07:32	59		28		08:59
57106C004	07:34	65		29		09:08
57105C048	08:20	62		37		09:59
57105C062	08:25	57		25		09:47
57105C063	08:26	51		26		09:43
57106C012	08:32	50		28		09:50
57106C073	08:41	67		25		10:13
57105C036	08:51	57		30		10:18
57106C075	09:05	54		28		10:17
57105C007	09:15	57		32		10:46
57106C031	09:28	56		29		10:53
57105C025	09:42	52		28		11:12
57105C074	09:51	59		29		11:19
57105C057	10:07	51		26		11:24
57105C018	10:18	55		25		11:38
57105C034	10:38	62		28		12:08
57106C009	10:49	57		26		12:12
57106C001	10:54	54		25		12:13
57105C037	11:06	58		28		12:22
57106C032	11:12	57		29		12:28

Route ID	GEO Return Time	15 Min.	End Tour Time
57105C062	14:25	33	On Clock
57106C073	14:31	26	On Clock
57105C007	14:35	24	On Clock
57106C031	14:28	22	On Clock
57106C009	14:49	17	On Clock
57106C032	14:46	13	On Clock
57105C079	13:56	63	14:58
57105C008	13:32	55	14:27
57106C004	14:14	43	14:57
57105C048	14:20	39	14:59
57105C063	14:24	32	14:56
57106C012	14:32	28	15:00
57105C036	14:32	26	14:58
57106C075	14:25	25	14:49
57105C025	14:42	22	15:05
57105C074	14:39	21	15:00
57105C057	14:37	20	14:57
57105C018	14:38	20	14:58
57105C034	14:38	20	14:58
57106C001	14:44	16	15:00
57105C037	14:46	13	14:59

STAFFORD PO PASS 002 DASHBOARD

Hour	PPH	Trend
6:00	441	▬
7:00	539	▬
8:00	554	▬
9:00	1136	▬▬▬
10:00	843	▬▬

0

Last Update 15-SEP-23 10:39:44 AM
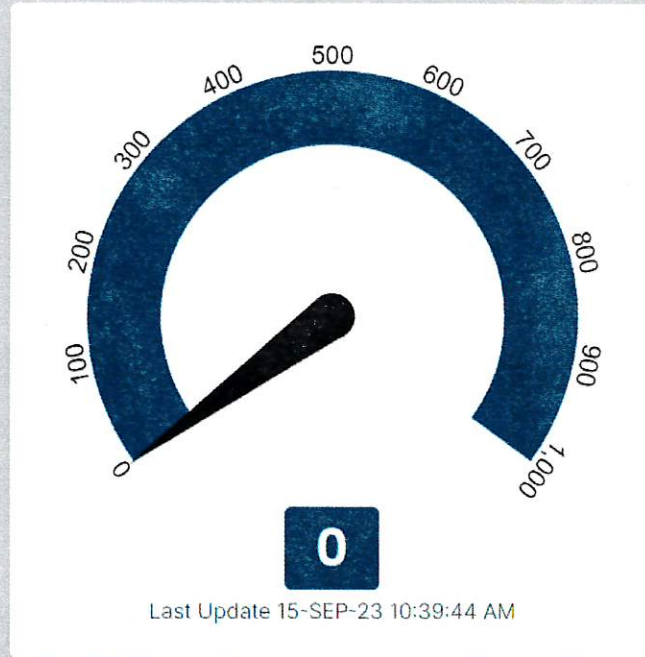
Hour	PPH	Trend
6:00	523	▬	
7:00	809	▬▬	
8:00	895	▬▬▬	
9:00	1189	▬▬▬▬
10:00	843	▬▬▬

4,973 TOTAL PASS PIECES

0 PARCELS PER HOUR

6,190 TOTAL UNIT PIECES

NPS-MAIN POST OFFICE STA SDUS 003 DASHBOARD

Hour	PPH	Trend
1:00	0	
2:00	1679	▰▰▰▰▰
3:00	0	
4:00	0	
5:00	465	▰
6:00	3022	▰▰▰▰▰▰▰▰
7:00	405	▰
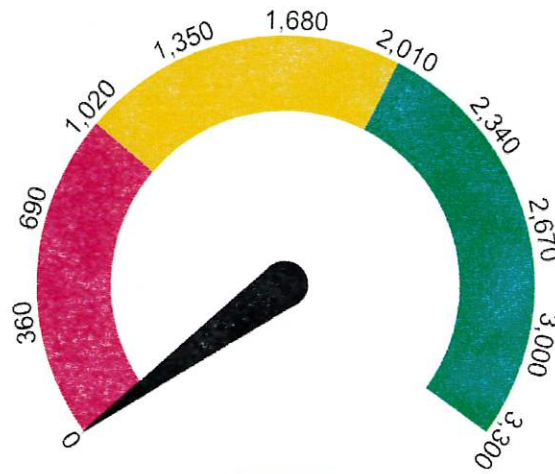
0

Last Update 31-JAN-24 07:08:02 AM

Hour	PPH	Trend
1:00	0	|
2:00	1717	▰▰▰ | ▰
3:00	0	▰▰▰ |
4:00	0	▰▰▰ |
5:00	465	▰▰▰▰ |
6:00	3078	▰▰▰ | ▰▰
7:00	792	▰▰ | ▰

FISHERS 46038
Current SSK Alerts

Preventative Cleaning required
Alert Since: 1/11/2024 2:28 PM
Serial #: 120298
Age: **20 days**

DimWeigh Array
Alert Since: 1/26/2024 7:21 PM
Serial #: 120306
Age: 5 days

Preventative Cleaning required
Alert Since: 1/27/2024 3:10 PM
Serial #: 120376
Age: 4 days

Page 1 of 1

*Last Updated: 1/31/2023 9:01 AM ET
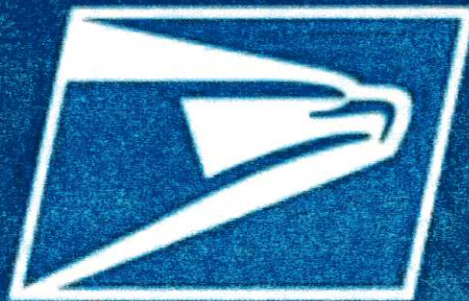
UNITED STATES POSTAL SERVICE ®

DELIVERING FOR AMERICA

OUR VISION AND TEN-YEAR PLAN TO ACHIEVE FINANCIAL SUSTAINABILITY AND SERVICE EXCELLENCE

A strengthened public service mission including 6 and 7 days of mail and package delivery

With congressional support, electric delivery fleet by no later than 2035

A modern, transformed network of Post Offices designed as go-to destinations

An organization structured to support effectiveness

Service standards that foster service excellence - 95 percent on time reliability

Best-in-class mail and package processing network

A fully optimized surface and air transportation network

A supportive legislative and administrative framework

A bold approach to growth, innovation and continued relevance - $24 billion of new revenue

Best-in-class mail and package delivery network

A stable and empowered workforce including reducing non-career workforce turnover by 50%

A more rational pricing approach including the judicious implementation of new and existing pricing authority

FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 Groundhog Day	3
4	5	6	7	8	9	10
11	12	13	14 Happy Valentine's Day	15	16	17
18	19 President's Day	20	21	22	23	24
25	26	27	28	29 Leap Day One Extra Day		

□ Payday   □ Holiday

Dates to Remember

Feb 2nd   Groundhog Day

Feb 14th   Valentine's Day

Feb 10-17   Lunar New Year

Feb 19th   Presidents' Day

Feb 29th   Leap Day

HAPPY
PRESIDENTS DAY
FEBRUARY 19TH 2024

Your SMART SAFETY Moment

Ergonomics counts

Fit work to the worker.

Ergonomics is about designing and arranging tasks, work spaces, controls, displays, tools, lighting and equipment so people can use them easily and safely. The goal of ergonomics is to reduce stress and eliminate musculoskeletal disorders associated with the overuse of muscles, tendons and ligaments. Ergonomics adapts the job and the work environment to eliminate twisting, reaching, bending, lifting and working with vibrating equipment and other repetitive motions. And that's smart safety! For additional information or guidance, contact your safety office.
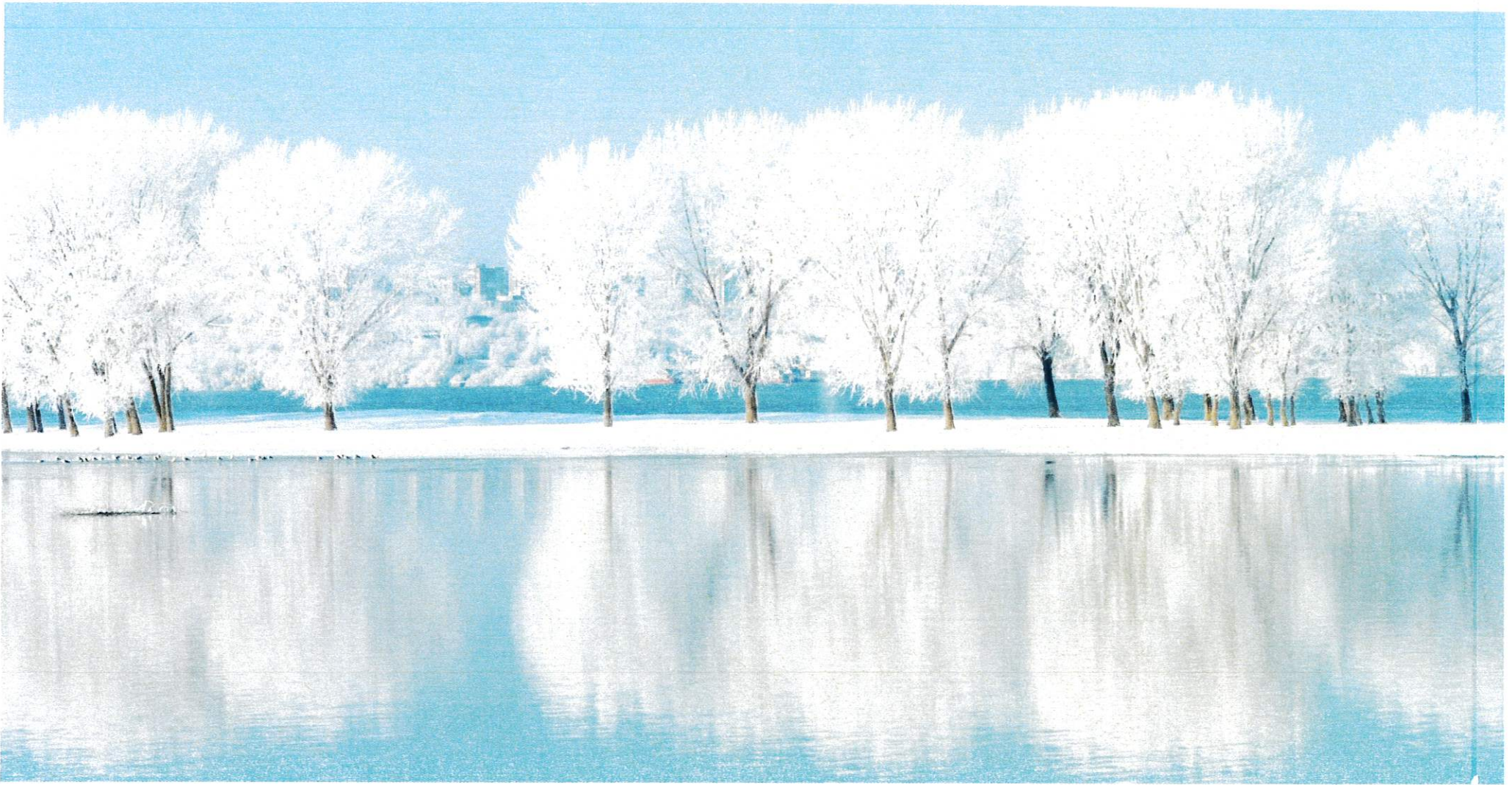
Wednesday, January 31, 2024

11:39:43

64° ☀

Clear

Today	Thursday	Friday	Saturday	Sunday
72° / 49°	70° / 56°	72° / 55°	70° / 51°	66° / 48°
Mostly Sunny	Partly Sunny	Mostly Cloudy then Chance Showers And Thunderstorms	Chance Showers And Thunderstorms then Mostly Sunny	Sunny

WORK INSTRUCTION: SPM DELIVERY

Service Performance Measurement (SPM) is the measurement of speed and reliability of mail services. USPS measures letters, flats, and parcels from collection to delivery; determines service scores; and then applies the data to provide timely, reliable, accurate, and secure mail services to customers.

01 — RECEIVE PROMPT

Audio Alert: "You have a Delivery Sampling Request for 2810 DORR AVE."

Carrier moves along route and receives MDD prompt. The MDD vibrates and generates audio alert chime and voice prompt.

02 — INITIATE WORK ORDER

Work order appears, press enter to initiate work order. If you need to postpone scanning, press ESC to exit the work order. To retrieve the work order scroll to the bottom of the screen and click "W" to return to work orders.

03 — CONFIRM ADDRESS

Confirm if address in on route. Confirming that this address is on your route will continue running SPM.

04 — SCAN BARCODE(S)

Scan the barcodes of letters and flats ONLY for the address specified in the work order. Do NOT scan any mail that has been previously attempted delivery of, including but not limited to hold mail.

05 — PRESS ENTER

Press enter when complete or if no pieces to scan. If additional pieces are there to scan, select option 1. If no mail pieces or no additional mail pieces need to be scanned, select option 2. If already delivered mail to address, select option 3.

OPEN
SEASON
IS HERE

November 13, 2023 — December 11, 2023 | 12:00 am — 11:59 pm EST

USPS Open Season Virtual Benefits Fair

Join us for live sessions on the following dates:

November 12	1:00 pm EST	Open Season 101 Webinar
November 16	11:00 am – 3:00 pm EST	Live Virtual Day
November 20	8:00 am – 12:00 pm EST	Live Virtual Day
December 2	1:00 pm EST	Open Season 101 Webinar
December 7	3:00 pm – 7:00 pm EST	Live Virtual Day
December 11	11:00 am – 1:00 pm EST & 3:00 pm – 7:00 pm EST	Live Q&A Session with Benefit Specialist

https://2023uspsopenseasonbenefits.vfairs.com/en/

OPEN SEASON 2023

YOUR☑Health
YOUR☑Plan
YOUR☑Savings

IT'S ALL ABOUT THE BENEFITS!

Wellness | UNITED STATES POSTAL SERVICE®

SCAN ME

Customizing is as easy as 1, 2, 3!

1 RADAR Homepage

2 Other Reports

3 IF Content Request

Add Custom Content Here
Submit upcoming birthdays!

Happy Birthday Frankie!
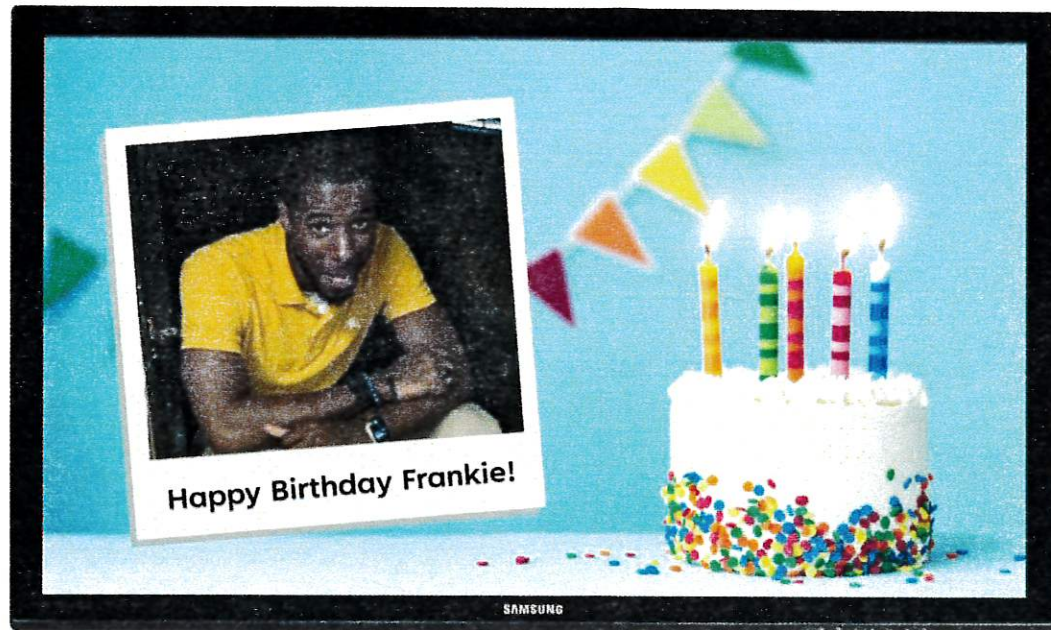
GIBSONVILLE STATION
1234 MAIN ST ~ GIBSONVILLE, WA ~ 98765

GLENDALE PO
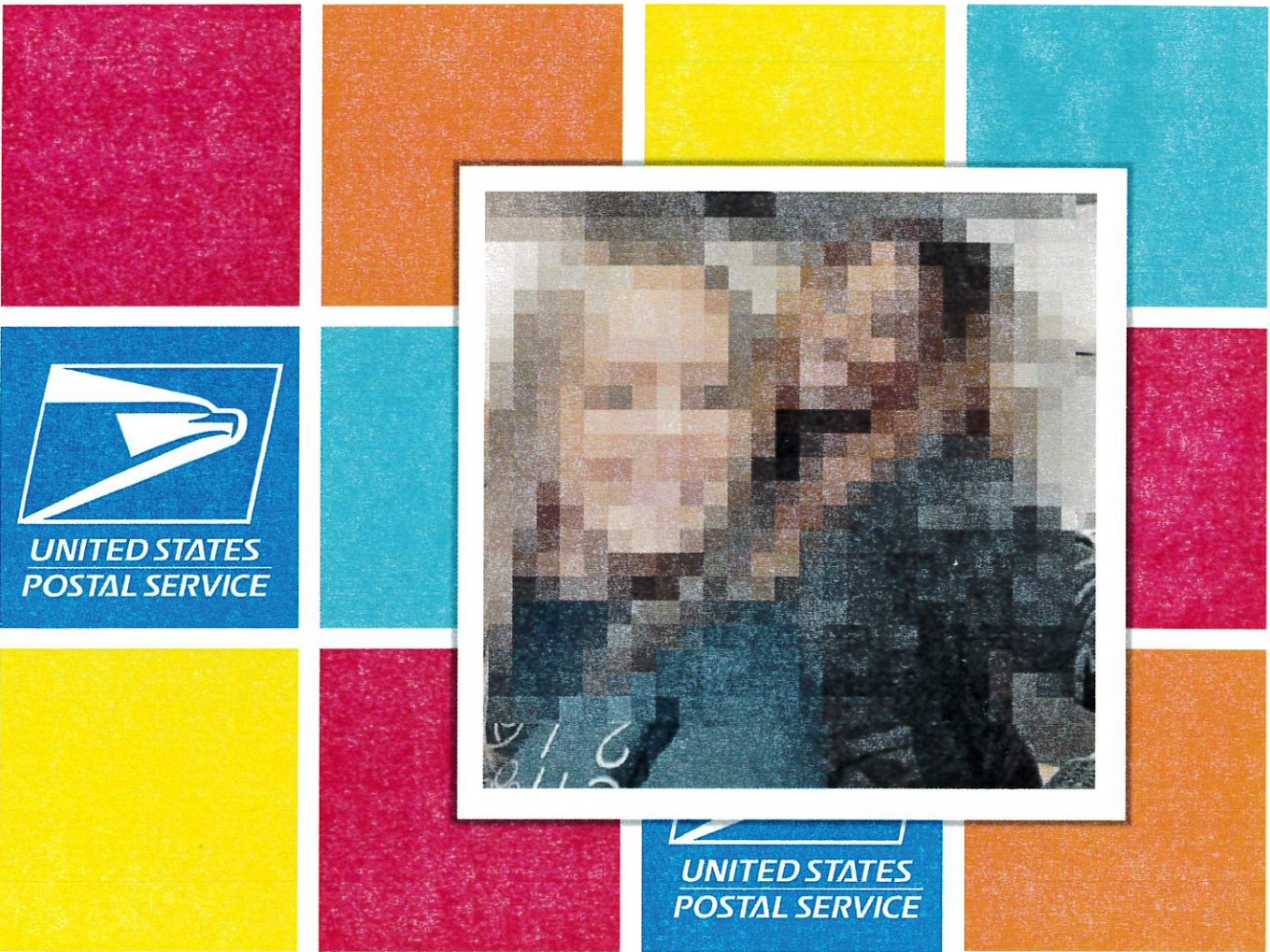5955 W PEORIA AVE - GLENDALE, AZ - 85302

January Birthdays

Happy Birthday!

Note: Actual unit custom content – Names and photos are blurred since authorization was for view at their unit only.

Happy Birthday ▓▓
January ▓▓

Note: Actual unit custom content – Names and photos are blurred since authorization was for view at their unit only.
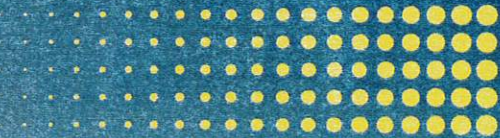
BEST FRIENDS AT WORK
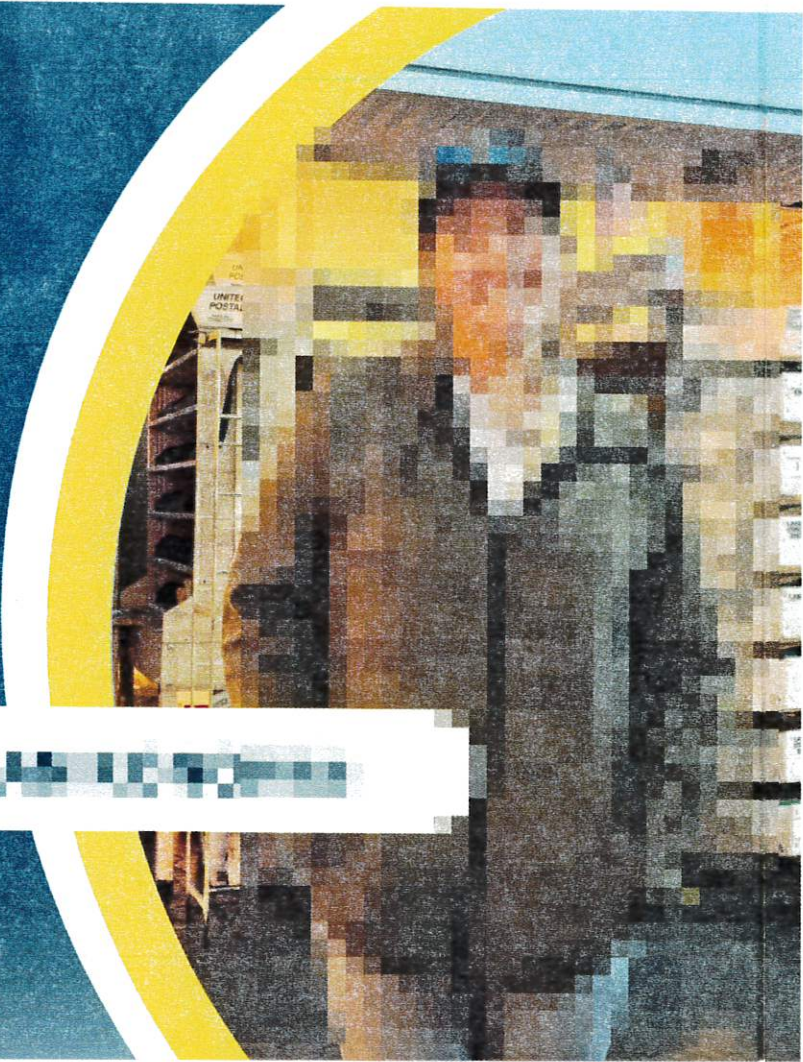
Note: Actual unit custom content — Names and photos are blurred since authorization was for view at their unit only.

Note: Actual unit custom content — Names and photos are blurred since authorization was for view at their unit only.